

**REQUEST OF ENROLLMENT IN THE
INDIVIDUAL TEACHING COURSES**

OFFICE ONLY

Matr. n°

To the Rector of the University of Milan – Bicocca

I, hereby;

Surname

Date of birth

Name

Gender

Place of birth (City)

County

M

F

Country

Citizenship

Italian tax registration number (fiscal code)

Home contact

Mobile contact

Email address

Current address

City

County

Post code

Address

Number

Home address (to fill in only if different from the "current address")

City

County

Post code

Address

Number

REQUEST

To be enrolled for the academic year / at this University in the following individual teaching courses.

UNIVERSITY DEEGRE PROGRAMME

N° CFU

COURSE NAME

UNIVERSITY DEEGRE PROGRAMME	N° CFU	COURSE NAME
.....
.....
.....
.....

To this end, I also declare:

To have obtained the following High School degree

In the academic year / at the following High School institution

based in City Post code

Address n. with the following grade /

I, hereby, declare (*please choose one of the following options*)

to be an international student enrolled abroad *

at the University _____ Country _____
in the University Degree Programme _____

**attach a copy of the secondary school qualification or of the academic qualification (if graduated) and Cimea's certificate of comparability*

Students enrolled at universities with which specific agreements are in place, or included in inter-university mobility programs, or scholarship holders from the Italian government, are exempt from paying the contribution.

to want to attend the individual teaching courses for the purpose of a **professional updating** and/or for integration of professional skills

It is allowed to enroll in maximum of **two courses per academic year**.

to be enrolled/graduated in the **University Degree Programme** in _____
(if graduated indicate the date ____/____/____)

at the University _____

to a Bachelor's Degree Master's Degree

It is allowed to enrol for a maximum of **30 CFU**.

to be graduated in the **University Degree Programme** _____
_____ from the University of Milan – Bicocca (matr. n° _____).

Please note, pursuant to the resolution of the Academic Senate dated 14th September 2022, students enrolled at this University cannot enrol in individual teaching courses at this same University, being allowed to only enrol in individual teaching courses from other universities. Students must also be aware that enrolment in individual teaching courses is allowed at this University only a maximum of 30 CFU/ECTS per academic year.

to not be able to enrol in a **Master's Degree course by the fixed deadline**.

It is allowed to enrol in the courses being held in the second university semester for a maximum of **30 CFU**.

Enrolment must be completed by 29/02/2024. even if the graduation is obtained subsequently, but not after 31 March 2024.

It is finally required to register on the platform of the University of Milan - Bicocca at the following webpage.

<http://www.unimib.it/segreteriaonline>

Milan, _____

(Signature)

Personal data will be processed in accordance with Legislative Decree n. 196 of 2003 (Code regarding the protection of personal data) and its subsequent amendments and additions, as well as the EU Regulation 2016/679 (General Data Protection Regulation). It is possible to access information at the following link <https://www.unimib.it/informativa-studenti>

Enrolment deadlines:

- **Courses being held in the first university semester or yearly:** from 17th July 2023 to 2th October 2023
- **Courses being held in the second university semester:** from 17th July 2023 to 29th February 2024

Tuition fees:

€ 30,00 for each chosen CFU (in addition to a €16,00 tax bulletin due to the virtual stamp duty for the request

submission). **Deadline for passing the exam(s) referred to the chosen individual teaching course(s):** 30th

September 2024