

Area Didattica e Servizi agli Studenti/ELT/GLP/GF

In case of any doubts about the meaning of the text, refer to the Italian version.

## THE RECTOR

**Having regard to** the provisions of Legislative Decree No. 68 of 29 March 2012;

**Having regard to** the Statute of the University of Milan – Bicocca, enacted with Rectoral Decree No. 0010332/15 of 3 March 2015;

**Having regard to** the Regulation on research doctorate programmes of the University of Milan – Bicocca, pursuant to Ministerial Decree No. 226 of 14 December 2021, enacted with Rectoral Decree No. 1925/2022 0021562/22 of 11 March 2022;

**Having regard to** the resolution of the Board of Directors of the University of Milan - Bicocca da dated 18 April 2023;

**Given that** the director certifies the legitimacy and regularity of the provision;

## DECLARES

### Art. 1

The opening of the admissions procedure for the assignment of **50 beds** for the academic year 2023/2024 in the University College Building U42 – Via Forni, – 20161 Milano – or, in the event of the unavailability of places, in other university hostels for young people who wish to undertake a research doctorate programme and who reside outside the Lombardy region or in the provinces of Sondrio, Cremona and Mantua that are poorly connected to the city of Milan.

### Art. 2

#### **(Requirements for participation in the admissions procedure)**

EU and non-EU students who are regularly enrolled in the Academic Year 2023/2024, to the XXXIX, XXXVIII and XXXVII cycle of a Research Doctorate programme that has an administrative venue at the University of Milan – Bicocca, can participate in the admissions procedure. Doctoral students enrolled in Ph.D. programmes that are affiliated with the University of Milan - Bicocca for the Academic Year 2023/2024 and who carry out educational activities predominantly at the University of Milan – Bicocca may also participate.

### Art. 3

#### **(Procedures and deadlines for the submission of applications)**

The application for participation in the admissions procedure, which is to be compiled on a special form downloaded from the web site [www.unimib.it](http://www.unimib.it) must be presented by email to the address [servizi.dsu@unimib.it](mailto:servizi.dsu@unimib.it), attaching a pdf scan of the duly completed and signed application and the applicant's identity document from 4 September 2023 and up to the definitive deadline of 31 January 2024.

#### **Art. 4 (Hospitality period)**

The following periods of hospitality are provided in the college:

- 2 November 2023 – 31 October 2024 up to the maximum limit of 35 beds (excluding August);
- 1 March 2024 – 28 February 2025 (excluding August).

The payment can be suspended only for the period of studies abroad, that must be duly documented.

Students who intend to take advantage of hospitality in August 2024 should request it to [servizi.dsu@unimib.it](mailto:servizi.dsu@unimib.it). The tariff will be equal to the price paid by the student during the academic year. Students who do not intend to use the accommodation in the month of August must leave their personal belongings in the closets in order to leave the room clear for the maintenance work. They will be able to return in their rooms from 1 September 2024.

#### **Art. 5 (Ranking formulation)**

The admissions procedure ranking will be drawn up on the basis of the positions held in the different rankings for admission to research doctorate programmes, starting from the top positions and then descending. In the event of equal ranking, priority will be given to those who come from the more distant provinces and to the youngest candidate. Beds will be assigned as a priority to first-year students (XXXIX cycle). In the event that not all the beds are assigned to first-year Ph.D. students (XXXIX cycle), the benefit may be extended with the same award criteria referred to above, to second-year Ph.D. students (XXXVIII cycle) and, in the case of a further surplus of places, to third-year students (XXXVII cycle).

#### **Art. 6 (Publication of the interim ranking)**

The interim ranking for admission to the college with effect from 2 November within the limits of available places referred to in Art. 4, will be published for 15 days with effect from 27 October 2023 on the University's online official notice board and can also be availed on the University's web site <http://www.unimib.it>. This publication is valid notification for all purposes as laid down by law.

#### **Art. 7 (Publication of the final ranking and appeals)**

The final provisional ranking will be published for 15 days with effect from 15 February 2024 on the University's online official notice board and can also be availed on the University's web site <http://www.unimib.it>. This publication is valid notification for all purposes as laid down by law.

Requests for the review of provisional ranking results, duly justified, must be submitted within 7 days from the publication of the final provisional ranking.

Having examined the appeals, the final ranking list will be promptly published on the University's online official notice board. The ranking list will also be available on the web site: <http://www.unimib.it>. This publication is valid notification for all purposes as laid down by law.

**Art. 8  
(Assignment of beds)**

Beneficiaries will be notified **by mail** of the date on which to report at the Residence. **Acceptance of the bed assignment must take place within three days of the same, otherwise entitlement will be automatically forfeited.**

Students who are unable to attend, within the period specified, must communicate to the mail address [servizi.dsu@unimib.it](mailto:servizi.dsu@unimib.it) the serious grounds of impediment; in order to obtain a suspension of the forfeiture, a statement of the bed's acceptance must be sent by mail.

For admission, the student must check in at the reception of the building where he has been assigned with an identity document.

On taking possession of the room, the student must also sign a statement of acceptance of the Regulations for the colleges and the apartments as well as the printouts relating to the furnishings and materials supplied.

**Resignations from bed assignments must be communicated to [servizi.dsu@unimib.it](mailto:servizi.dsu@unimib.it), agreed with the reception and made with prior notice of 5 working days.**

**Art. 9  
(Monthly boarding fee)**

The monthly boarding fee for Ph.D students is EUR 210,00.

Accommodation is usually in single rooms. If no place is available the student will be temporarily accommodated in a double room.

**Art. 10  
(Processing of personal data)**

The data will be processed in accordance with Legislative Decree No. 196 of 2003 (Code for the protection of personal data) and its subsequent amendments and additions, as well as the EU Regulation 2016/679 (General Regulation on Data Protection or, briefly, GDPR). It is possible to read the information at the following link: [https://www.unimib.it/sites/default/files/allegati/informativa\\_studenti\\_utenti\\_formazione\\_servizi\\_.pdf](https://www.unimib.it/sites/default/files/allegati/informativa_studenti_utenti_formazione_servizi_.pdf)

**Art. 11  
(Head of the Procedure)**

Pursuant to Law No. 241 of 7 August 1990, the Head of the Procedure under this call for application is: Head of the right to study sector, Training and Student Services Department, Support Services Department Head. Candidates are entitled to exercise the right of access to procedural documents in accordance with applicable legislation.

The request, addressed to the Head of the Procedure, must be sent to the Protocol Office - Piazza dell'Ateneo Nuovo, 1 - 20126 Milan.

**THE RECTOR**  
**(Giovanna Iannantuoni)**  
Signed Giovanna Iannantuoni