

UNIVERSITY OF MILANO – BICOCCA
Education and Student Affairs Division
CERTIFICATES REQUEST FORM

Pursuant to the art. 15 of Law 183/2011, the certificates to be produced for public offices and public services can always be replaced by self-certifications.

The University of Milano-Bicocca will only issue stamped certificates (€ 16 as stamp duty) on which it is specified: "This certificate cannot be accepted to public administration bodies or private/public services". This request form requires payment of € 16 as stamp duty. For national shipment additional € 10.00 tax bulletin will be charged, whereas for international shipments € 15.00 tax bulletin will be charged.

Student Full Name _____ Student code n° _____

Place of birth _____ Date of birth _____

Enrolled in (name of the University Study Programme) _____

Mobile contact _____

Specify how you wish to receive the certificate(s):

Collection in person at the office Sent by certified mail with digital signature Postal shipment to the address below

Street _____ n. _____ Post code (C.A.P.) _____

City _____ Country _____

Certificates of enrolment (if in English mark with an ✓ the specific rectangle) **N. of copies** In English

Enrolment certificate		
Enrolment history and course's legal duration certificate		
Enrolment history with passed exams and related marks certificate		
Enrolment history with passed exams, related marks and lessons attendance certificate		
Enrolment certificate including study plan		
Enrolment certificate including University fees (specify calendar year)		
Enrolment certificate including application for graduation		
Enrolment certificate including passed exams and withdrawal from University studies		
Enrolment certificate including enrolment history and withdrawal from University studies		
University enrolment certificate with scholarship / training contract		
University forfeiture (University career expiration) with passed exams certificate		
Other (ie. use of residence permit, use abroad):		

Graduation certificates/diploma (if in English mark with a ✓ the specific rectangle) **N. of copies**

Degree attainment certificate	
Degree attainment including graduation grade certificate	
Degree attainment including passed exams certificate	
Degree attainment with passed exams (including related dates, marks and enrolment history) certificate	
Degree attainment including University fees certificate	
Degree attainment including dissertation's thesis title and graduation Commission certificate	
Diploma supplement (no fees apply on issuing this certificate)	

Professional practice exam certificates (requests be sent to esamidistato@unimib.it) **N. of copies**

Post lauream Professional practice exams certificate	
Post lauream professional qualification certificate	

Date _____

Signature _____

Personal data will be processed in accordance with Legislative Decree 196 of 2003 (Code regarding the protection of personal data) and its subsequent amendments and additions, as well as in accordance to the EU Regulation 2016/679 (General Data Protection Regulation). It is possible to read the information at the following link <https://www.unimib.it/formazione-studenti>