

From Decree n. **0026770**

Date: **2 ottobre 2009**

Art. 1

Professional Development: Early Childhood Educators

The University of Milan-Bicocca - Facoltà di Scienze della Formazione - is offering a Training Course for early childhood educators "Costruire le conoscenze: saperi e linguaggi dei bambini e degli adulti" (Constructing Knowledge: Knowledge and Languages in Children and in Adults), in collaboration with Reggio Children S.r.l. for the 2009-10 academic year.

Art. 2

Coordinators

The group of Coordinators for the above mentioned Course are:

Susanna Mantovani, Facoltà di Scienze della Formazione, President
Agnese Infantino, Facoltà di Scienze della Formazione, Coordinator
Piera Braga, Facoltà di Scienze della Formazione, Member
Carla Rinaldi, Reggio Children, Member
Claudia Giudici, Reggio Children, Member

Art. 3

Objectives and Program

The course aims on the one hand to promote a vision of the development of knowledge in children in which all dimensions of experience are dynamically interconnected and on the other to support the educating professions to be capable of move within the complexity of children's processes of growth in a competent way from an educational point of view, respectful of children's needs and at the same time attentive to the development of different forms of knowledge.

From this perspective it is important to educate professionals for work in infant-toddler centre and pre-schools with the theoretical and methodological competence to "take children seriously" and consider their questions about the world to be genuine scientific queries worth exploring together, comparing and exchanging hypotheses, gathering material and observations, discussing in groups together with other children and together with adults.

In this sense the sciences, english, music, art and specific languages children use to express themselves are not subjects for teaching in pre-defined modules, but "provocations", natural stimuli, spontaneous interests springing from children's actions and words and taking shape in them.

The course program can be consulted at www.unimib.it in the section *Studenti laureati - Corsi di Perfezionamento*

Art. 4

Duration and Location

The course will begin on 3 February 2010 and end on 31 March 2010.

Lessons will be held on Wednesdays, Thursdays, Fridays and Saturdays in Building U16 in via T. Mann -

Milan.

Art. 5
Number of Participants

The maximum number of participants is 40.

Unless a minimum number of 15 students enroll, the Course will not be held and the fees already paid will be reimbursed minus the bank fees, as per the regulations in effect at the University.

Art. 6
Auditors

No auditors are permitted.

Art. 7
Admission Requirements

Candidates must be in possession of a University degree.
Preference will be given to candidates with degrees or professional experiences in pedagogical-teaching and artistic fields.

Students who will have graduated by the selection deadline may apply.

Art. 8
Enrollment Fees

The enrollment fees are E. 1.500,00 to be paid in full upon enrollment.

In the event that a participant withdraws before 25% of the course has been completed, the first person on the waiting list may enroll. Withdrawal does not result in restitution of the fees already paid.

Art. 9
Admission Application

The admission application can be presented starting the day after the publication of the present announcement up to, and not after, **25 November 2009**.

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Art. 11
Non-Italian citizens with degrees from other countries

Candidates with foreign degrees awarded abroad must present the application which can be downloaded and printed from: www.unimib.it in the section *-Dopo La Laurea - Perfezionamento e Aggiornamento -Modulistica*.

If the foreign degree has already been recognized as equal to an Italian degree, the candidates must indicate the Italian University and the date of the University Decree which indicated said recognition.

If the foreign degree has not already been declared equal to an Italian degree, the candidate, only for the

purposes of admission to this selection, must make a specific request in the application and attach the following:

1. an authenticated copy of the original degree;
2. a legalized translation of the degree stamped by the competent authority in the country which issued the degree;
3. the declaration of value from the Italian Consulate in the foreign country pertaining to the territory where the degree was earned;
4. any documents useful for the Coordination Committee to declare the equality of the degrees.

A. EU Citizens – Non-EU Citizens legally residing in Italy

EU Citizens from any country and Non-EU Citizens legally residing in Italy according to Art. 26 of Law 189 30/07/2002 have to present the admission application and the abovementioned documentation in person at the Post-Graduate counter (counter 18) at the Segreteria Studenti – Building U21, Via Temolo 3, 20126 Milan (Monday from 13.45 to 15.45 and Tuesday to Friday from 9:00 to 12:00), or send it by registered mail with return receipt before the closing date of the aforementioned application period.

People from the following countries are also considered EU Citizens:

- Norway, Iceland and Liechtenstein
- Switzerland
- Republic of San Marino

B. Non-EU Citizens Residing Abroad

Non-EU citizens residing abroad must present the application and the abovementioned documentation to the Italian Consulate pertaining to the territory, which will transmit it to the University by the deadline of this announcement, according to the Circolare Ministeriale n. 1291 dated 16 May 2008.

The Consulate, upon presenting the application on behalf of the non-EU student, will grant a short-term study visa so that the candidate can participate in the selection process.

The University will verify that the non-EU student who has been granted a study visa to participate in the selection does participate, and will afterwards notify the Consulate of the results so that the procedure for the granting of a long-term study visa can be initiated in the event that the candidate passes the selection.

To enroll, non-EU candidates have to present their visa or stay permit.

The mentioned list of documents (items 1-4 listed above) must be presented to the University by the end of the course in order for the Attendance Certificate to be issued.

If the application is sent by mail, THE POST OFFICE STAMP is not of value.

All documentation must be in English or Italian.

All official documents must have an official Italian translation legalized by the competent authorities.

**Art. 12
Selection Procedure**

Selection for admission to the Course will be based on the *Curriculum Vitae et Studiorum* and an interview.

The selection will take place on 10 December 2009 at 10:00 at the Facoltà di Scienze della Formazione, Building U16, Via Thomas Mann, Milan.

Publication of the date of the selection procedure is to be considered official notification to all effects.

For admission to the selection, the candidates must show one of the following valid documents: identity card, driving license, passport, or postal or train pass (if a State employee).

The Selection Committee will be nominated by the Course Committee.

Art. 13 Ranked Admission List

The candidates admitted to the Course will be placed in a ranked list published on 23 December 2009, up to a total of 40 participants.

The Admission List will be on view at the Segreteria Studenti and online at www.unimib.it in the section *Dopo La Laurea - Perfezionamento e Aggiornamento -Graduatorie*.

Art. 14 Enrollment Procedure

The successful candidates can enroll from the day after the publication of the Admission list and no later than 15 January 2010.

THE UNIVERSITY WILL BE CLOSED FOR THE CHRISTMAS HOLIDAYS FROM 25 DECEMBER 2009 TO 3 JANUARY 2010.

Foreign students or students with foreign degrees have to proceed in the following manner:

1) Pay the fee as listed in Article 8, in one of the following ways:

- at the Banca Popolare di Sondrio using their forms.
- by credit card, via internet on the site of the Banca Popolare di Sondrio www.popso.it/pagofacile.html;
- by wire transfer payable to Università degli Studi di Milano-Bicocca, Piazza dell'Ateneo Nuovo, 1 - 20126 Milan, at:
Banca Popolare di Sondrio
Agenzia n. 29 Bicocca
Piazza della Trivulziana, 6 -20126 Milano
ABI 05696 CAB 01628 C/C 000000200X71
CIN K IBAN IT87 K056 9601 6280 0000 0200 X71

It is necessary that the wire transfer contain the following information:

- a. Code: 66
- b. Name and Surname
- c. Name of the Course

2) Fill out the enrollment form available at the Post-Graduate counter (counter n. 18) at the Segreteria Studenti - Building U21, Via Temolo 3, Milan
(Opening hours: Monday from 13.45 to 15.45 and Tuesday to Friday from 9:00 to 12:00), or download it

from

www.unimib.it in the section

Dopo La Laurea - Perfezionamento e Aggiornamento -Modulistica;

3) Documents to hand in at the Post-Graduate counter (counter n. 18) at the Segreteria Studenti - Building U21, Via Temolo 3 , Milan by the date indicated (Open Monday from 13.45 to 15.45 and Tuesday to Friday from 9:00 to 12:00):

- a. the completed and signed enrollment form;
- b. a passport-sized photograph to attach to the application form;
- c. the receipt of the paid fee of E.1500,00;
- d. copy of visa or stay permit (for non-EU citizens)

Proxy

The abovementioned documentation can be presented by a third party as long as they have:

- a signed proxy authorizing them to do so by the candidate;
- front/back photocopy of the identity document of the candidate.

Incomplete applications will not be accepted.

Art. 15 Attendance and Certificate of Attendance

Attendance is obligatory.

The certificate of attendance will be awarded upon a minimum attendance of 75% of the lessons and passing the mid-term and final evaluations, which equals 16 University Training Credits, corresponding to 157 hours of commitment.

Art. 16 Deferment Regulations

The legislation and regulations regarding deferment of the Course are those currently in effect.

Art. 17 Treatment of Personal Data

In accordance with Law Decree n. 196 of 30 June 2003, the university undertakes to respect the privacy of the information supplied by the candidates.

The data supplied will be utilized only for purposes linked to the Course announcement and relations with the University.