

ANNEX TO THE RECTOR'S DECREE

ACADEMIC YEAR 2024/2025

CALL FOR APPLICATION TO THE MASTER'S DEGREE PROGRAMME IN MARKETING AND GLOBAL MARKETS (Class LM-77)

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1. Selection procedure and admission requirements

For the academic year 2024/2025, there are two separate selection procedures for admission to the Master's Degree Programme in Marketing and Global Markets. The selection will be made on the basis of what is stated in this Call for Application.

In order to participate, it is mandatory to submit a pre-application for each selection procedure and comply with all procedures and deadlines defined for that session.

In order to participate in the selection procedures for admission to the Master's Degree Programme referred to in the subject of this Call for Application it is necessary to be in possession of the following academic qualifications and to meet the following requirements:

A. Academic qualifications

- Bachelor's Degree;
or
- an academic qualification obtained abroad acknowledged as suitable.

The following are eligible to apply for pre-enrolment:

- those who already hold the academic qualifications required for admission;
- those enrolled in a Degree Programme at Università degli Studi di Milano–Bicocca or other University in Italy and plan to complete the Programme **no later than 29th November 2024** (conditional admission).

B. Curricular requirements

1. Bachelor's Degree and 48 university study credits (CFUs) distributed among the following Scientific Disciplinary Sectors:
 - Business: 20 CFUs (SECS-P/07, SECS-P/08, SECS-P/09, SECS-P/10, SECS-P/11)
 - Economics: 12 CFUs (SECS-P/01, SECS-P/02, SECS-P/03, SECS-P/06)
 - Statistics: 10 CFUs (SECS-S/01, SECS-S/03, SECS-S/05, SECS-S/06, MAT/05, M-PSI/03, INF/01, ING-INF/05)
 - Law: 6 CFUs (IUS/01, IUS/02, IUS/04, IUS/05, IUS/07, IUS/08, IUS/09, IUS/10, IUS/12, IUS/13, IUS/14).

CFUs acquired by passing exams related to single course units or on other University Programmes may also be counted in order to total 48 CFUs. These CFUs will not be recognised for the purposes of reaching the 120 CFUs required during the Master's Degree Programme.

Students due to obtain their degree by **29th November 2024** are also eligible, provided they have acquired the 48 credits stipulated as curricular requirements by **31st July 2024** and that all exams have been taken and registered by that date leaving students with only the final exam outstanding;

or:

an academic qualification obtained abroad acknowledged as suitable and equivalent to the Degree classes in 'Economics and Business Management' and 'Economics';

2. a certification of a B2 level English Language knowledge either issued by or recognised by the University. This knowledge is considered acquired if the candidate:
 - has passed at least 4 CFUs in the English Language as part of university career;
 - has an English Language Certificate of at least B2 level, solely from those recognised by the University, which can be consulted at the following link:
https://www.unimib.it/sites/default/files/2023-11/Certificazioni_INGLESE_ott2023_UNIMIB_def.pdf;
 - holds the Open Badge Bbetween Languages 'English B2' after passing the University's B2 level language test <https://www.unimib.it/bbetween/languages>;
 - has obtained a diploma of studies where English is the official teaching language.

The language requirement must be met by the pre-application closing date. External candidates (those not enrolled at Bicocca), who do not yet hold the required language level, may request to take the University's B2 level language test (<https://en.unimib.it/education/mobility-opportunities/languages-unimib>), within the deadline by emailing ecovalutazioni@unimib.it (subject heading: University's B2 level language test Marketing and Global Markets) with name, surname and tax code. The date and time of the test, with the laboratory, will be communicated by e-mail by the competent Office (segreteria.lingue@unimib.it). To be admitted to sit the test, you will have to show a valid identity document and your tax code.

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2. Available Admission Spaces

A total of **150 spaces** are available for the academic year 2024/2025, of which:

Available Spaces for first procedure selection:	No. 10 reserved for non-EU citizens (visa applicants) - Scrolling through the list is allowed
Available Spaces for second procedure selection:	No. 140, of which no. 3 reserved for citizens of the People's Republic of China (Marco Polo Programme), <i>plus</i> the admission spaces available after the first selection. Scrolling through the list is allowed

The final number of admission spaces available in the second selection (which will also include the admission spaces available after the first selection) will be posted on the site www.unimib.it, on the Study Course page, on the day of the publication of the Qualification List of the second selection.

Any unused spaces in the Qualification Lists of non-EU citizens (visa applicants) and citizens of the People's Republic of China (Marco Polo Programme), only for second procedure selection, will be used for scrolling through the Qualification List of Italian, European or non-EU citizens legally residing in Italy.

3. Pre-application for acceptance in the Qualification List

The pre-application must be completed online through the [Online Student Registry](#) during the following periods:

- For non-EU citizens (visa applicants) wishing to participate in the first selection, the pre-application for acceptance in the Qualification List must be submitted *in the period from 29th February to 15th March 2024 (hours 12:00 noon - Italian time)*;
- For candidates wishing to participate in the second selection, the pre-application for participation in the Call for Applications must be submitted *in the period from 15th May to 15th July 2024 (hours 12:00 noon - Italian time)*

A 30 euro payment slip is also required (expiring on **15th July 2024**).

Applicants who are non-EU citizens (visa applicants) are not subject to payment of the fee.

Students with a degree awarded/to be awarded in Italy will also be required to complete and confirm the “**self-declaration of curricular requirements**” **questionnaire referred to in art. 3 of this Call by 12:00 noon - Italian time - of 1st August 2024.**

N.B. before filling-out the pre-application, candidates are recommended to carefully read the Application Instructions, published on the [University website](#), in the page reserved for the Programme.

A. Entering assessable academic qualifications (only for graduated candidates from foreign Universities)

Non-EU citizens (visa applicants) **are not allowed to apply for dual enrolment**: the visa application and the corresponding residence permit must relate to a single course of study.

In order to complete the pre-application for acceptance in the Qualification List, **candidates who have graduated at foreign universities** must upload the following documents for admission in the “Management of qualifications and documents for evaluation” section, rather than filling out the “**self-declaration of curricular requirements**” questionnaire:

- Level I final degree diploma** accompanied by an official translation into Italian or English if issued in a language other than Italian, English, French or Spanish;
- Transcript of records** accompanied by an official translation into Italian or English if issued in a language other than Italian, English, French or Spanish;
- Verification certificate** issued by CIMEA;
- Certificate of Correspondence** downloadable free of charge on the CIMEA portal from the ARDI (Automatic Recognition Database Italia) platform at the following [link](#) or **Certificate of Comparability** issued by CIMEA;

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- e. **any additional documentation relating to the requirements for admission to higher education or proof of academic suitability**, according to the national legislation of the foreign country in which the qualification is issued;
- f. receipt relating to **pre-enrolment on the [UNIVERSITALY Portal](#)** for the previous academic year (for citizens of the People's Republic of China who are members of the Marco Polo Programme) or for the current academic year for candidates with non-EU citizenship;
- g. proof of B2 level **knowledge of the English language** (referred to in art. 1 of this Call). For non-EU citizens applying for visas, adequate language proficiency in the language of the course of study is mandatory and must be documented. Only for citizens of the People's Republic of China who are members of the **Marco Polo Programme** is the B1 level of knowledge of the Italian language permitted, and integration of the language certificate is permitted at the end of the Italian language course;

they may also attach (optional but strongly recommended documentation):

- h. **syllabus** consisting of a detailed description of the programmes for each discipline, accompanied by a translation, which can be unofficial, into Italian or English if issued in a language other than Italian, English, French or Spanish.

European candidates may submit their **self-certification**, duly signed, in Italian, English, French or Spanish in place of the degree diploma and the transcript of records. Citizens of non-EU countries legally residing in Italy can self-certify, in Italian, English, French or Spanish, only facts and personal qualities that can be certified or attested by Italian public bodies.

All documents issued by **CIMEA** within the framework of the agreement stipulated with the Università degli Studi di Milano-Bicocca, if not possessed at the application stage, must be sent to the following e-mail address credential.evaluations@unimib.it **no later than 30 September 2024**.

The same e-mail credential.evaluations@unimib.it is available for any clarifications.

On the site at the following [link](#) you can find all useful details regarding academic documentation and foreign qualification verification procedures.

Non-EU citizens applying for a visa must **register on the [UNIVERSITALY Portal](#)** under "International Students" to apply for an entry visa (type D - study) **by 30 June 2024**. Enrolment will only be finalised once the student has obtained a student visa for Italy, which is issued at the sole discretion of the Italian Consulate or Embassy abroad, irrespective of the student's academic eligibility.

Refusal or failure to obtain an entry visa **by 30 January 2025** will result in career termination for all courses that are not formally offered exclusively online.

Each candidate is obliged to **produce all documentation required** for the evaluation of the foreign qualification. Failure to submit documentation, submission of qualifications unsuitable for the level of the chosen course and/or submission of false documentation will result in a report to the Head of procedure for the adoption of appropriate disciplinary measures.

B. Filling in the "self-declaration of curricular requirements" questionnaire (only for students with a qualification awarded/to be awarded in Italy)

After clicking "complete admission to call", candidates who awarded, or will award, their qualification in Italy **must** complete and confirm this questionnaire **by 12:00 noon - Italian time - of 1st August 2024**.

External candidates, who have not previously studied at this University, must declare they meet the requirements set out in art. 1 of this Call and specify which courses they took to reach the required number of credits.

This questionnaire consists of an initial section on the candidate's B2 level of English Language knowledge and four sections for each area the curricular credits are divided into:

- business - 20 CFUs
- economics - 12 CFUs
- statistics - 10 CFUs
- law - 6 CFUs

For each area, candidates must indicate the relevant "Scientific Disciplinary Sector", the course name, regardless of any modules it may consist of, the number of credits acquired in the indicated sector and the grade obtained.

If the course consists of several modules, credits linked to one individual module may be considered provided that the complete exam grade is declared in the questionnaire (**not** the module, even where there are modules relevant to different subject areas).

Indicating a module rather than a course (or the module grade rather than the course grade) will be grounds for exclusion from the Qualification List.

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Internal candidates who meet the requirements set out in art. 1 of this Call need only declare their B2 level of English language knowledge. All credits relevant to verifying curricular requirements acquired within the University will be extrapolated from the database itself.

However, these candidates may wish to declare any relevant credits acquired in the four subject areas through external University Programmes or single course units, with the exception of credits awarded by Bicocca. In this event, when completing the questionnaire they must respond YES to the question: "Do you intend to declare additional training taken at other Universities and not accredited by Bicocca?". For each area, candidates must indicate the University and its Degree Programme, relevant "Scientific Disciplinary Sector", course name, regardless of any modules it may consist of, the number of credits acquired in the indicated sector and the grade obtained.

If the course consists of several modules, credits linked to one individual module may be considered provided that the complete exam grade is declared in the questionnaire (**not** the module, even where there are modules relevant to different subject areas). Indicating a module rather than a course (or the module grade rather than the course grade) will be grounds for exclusion from the Qualification List.

WARNING: attributing an incorrect Scientific Disciplinary Sector to declared subjects will result in exclusion from the Qualification List, even where the candidate still meets the curricular requirements.

We therefore recommend paying close attention when filling out the questionnaire, which is to all intents and purposes a self-declaration.

All parts of the questionnaire must be **completed** correctly and then **confirmed**. Once confirmed, changes may be made **no later than 12:00 noon - Italian time - of 1st August 2024**.

After confirming the questionnaire, click EXIT.

4. Payment for the paying-in slip

If you have confirmed the "self-declaration of curricular requirements" questionnaire, if mandatory, you can proceed with payment using the "Payments" button on the "Summary of the call to enrolment inscription" page.

Check carefully that the "Payments" button appears on the "Summary of the call to enrolment inscription" page.

Pre-application is not valid if the procedure described above has not been completed correctly, even if payment is made from other sections of your personal page.

Payment must be made by the deadline stated on the paying-in slip (15th July 2024).

Non-payment or payment after the deadline will result in exclusion from consideration of the application.

Under no circumstances will payments be refunded.

After payment has been registered – if required and made within the stated deadline – it will be possible to print the admission request. The request does not have to be filed.

N.B. Applicants who are non-EU citizens (visa applicants) are not subject to payment of the fee.

5. Selection Committee

The Selection Committee is appointed by the Department of Economics, Quantitative Methods and Business Strategies. The Committee is responsible for verifying that the minimum curricular requirements are met, evaluating the admission academic qualifications, and preparing the Qualification List.

6. Criteria for the preparation of the Qualification List

Candidates will be admitted to the Master's Degree Programme in Marketing and Global Markets on the basis of separate Qualification Lists, one for Italian citizens, European citizens or non-EU citizens legally residing in Italy, one for non-EU citizens (visa applicants) and one for citizens of the People's Republic of China (Marco Polo Programme).

The Committee first ascertains possession of the curricular requirements and the academic qualifications required for admission as per art. 1.

The Qualification List will take into account the weighted average of the highest grades, rounded to two decimal places, of the 48 credits required for selection and the "self-declaration of curricular requirements" questionnaire completed at the end of the

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application form or, in the case of internal candidates, extrapolated from the University database (the 30/30 grade with honours corresponds to a score of 33).

For students with qualifications obtained abroad, the Committee calculate the corresponding weighted average and the 18/30 grade is automatically awarded to any examination where information on the grade is missing. Where it is not possible to ascertain the number of credits relating to examinations, the Committee shall assess the corresponding hours of activity, if certified in the documents presented by candidates; similarly, if it is not possible to ascertain that examinations taken come under a certain Scientific Disciplinary Sector, the Committee shall assess the detailed examination programmes, wherever possible.

In case of equal scores, the candidate with the youngest age shall take precedence in the Qualification List (art. 2, paragraph 9 of Law no. 191/1998).

7. Preparing the Qualification List and enrolment procedures

7.1. First selection

The Qualification List will be published by **15th April 2024** on the page dedicated to the Programme on the website of the Università degli Studi di Milano-Bicocca (www.unimib.it) as well as in the University Notice Board.

This publication is the only official means of making known the results of the Call for Application. No written or telephone communications shall be made.

Admitted candidates must enrol through the platform [Online Student Registry](#) and pay the first fee instalment **as from 15th April until 12:00 noon - Italian time - of 22nd April 2024**, following the procedures stated in the Notices published in the margins of the Qualification List.

Enrolment without payment of the first instalment or with payment beyond the set forth deadline is considered to be a withdrawal (art. 4, paragraph 3 of the Student Regulations of Università degli Studi di Milano-Bicocca).

Payment of the first instalment alone made with different methods from those set out in this Call for Application and without prior enrolment through the Online Student Registry will not be deemed valid.

Scrolling through the Qualification List and assignment of available spaces

The spaces that become available as a result of withdrawal or non-enrolment within the set forth deadline by those entitled shall be assigned taking into account the consecutive order of the ranking in the list.

The reopening of the admission process, communicated with a special Notice on **24th April 2024** in the page dedicated to the Programme www.unimib.it is scheduled from **24th April until 12:00 noon - Italian time - of 29th April 2024**.

The Qualification List will be closed on 29th April 2024. The relevant Notices will be released on the [University of Milano-Bicocca](#) website on the Programme's page.

7.2. Second selection

The Qualification List will be published by **7th August 2024** on the page dedicated to the Programme on the website of the Università degli Studi di Milano-Bicocca (www.unimib.it) as well as in the University Notice Board.

This publication is the only official means of making known the results of the Call for Application. No written or telephone communications shall be made.

Admitted candidates must enrol through the platform [Online Student Registry](#) and pay the first fee instalment **as from 7th August until 12:00 noon - Italian time - of 22nd August 2024**, following the procedures stated in the Notices published in the margins of the Qualification List.

Enrolment without payment of the first instalment or with payment beyond the set forth deadline is considered to be a withdrawal (art. 4, paragraph 3 of the Student Regulations of Università degli Studi di Milano-Bicocca).

Payment of the first instalment alone made with different methods from those set out in this Call for Application and without prior enrolment through the Online Student Registry will not be deemed valid.

Scrolling through the Qualification List and assignment of available spaces

The spaces that become available as a result of withdrawal or non-enrolment within the set forth deadline by those entitled shall be assigned taking into account the consecutive order of the ranking in the list.

The reopening of the admission process, communicated with a special Notice on **27th August 2024** in the page dedicated to the Programme www.unimib.it is scheduled from **27th August until 12:00 noon - Italian time - of 30th August 2024**.

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Declaration of repechage willingness in the event of further scrolling and allocating of available spaces

If further spaces become available following the re-opening of the Qualification List, these will be allocated taking the candidates' repechage willingness declaration into account.

Candidates on the Qualification List that were not admitted on **27th August 2024** must declare their repechage willingness if still interested in enrolment in the period referred to in [art. 9 Summary of time frames and deadlines](#) of this Call for any remaining spaces to be reallocated.

This willingness must be expressed solely and exclusively by logging on to [Online Student Registry](#) and clicking "Admission". This will bring up the Master's Degree Programme that you have not been admitted to with the option of selecting "Submit Application" under "Repechage".

Any available spaces and the ranking positions that may enrol will be indicated on a specific Notice on the website www.unimib.it in the period referred to in [art. 9](#), exclusively with candidates who have declared their repechage willingness.

If there are still spaces available following the above scrolling, progressive scrolling will continue until all spaces are filled or the Qualification List is exhausted. The Qualification List will be closed by 30th September 2024. The relevant Notices will be released on the [University of Milano-Bicocca](#) website on the Programme's page.

Choosing your study PATH

During enrolment, you will be asked to choose between two **paths**:

1. **Global Marketing**, taught in Italian, is aimed at developing knowledge and professional skills in business economics for managing marketing processes (consumer/retail marketing and trade/business to business marketing, marketing and financial communication), looking at advanced marketing concepts and, in particular, managing businesses in global markets. The course also covers advanced statistical methodology (methods and tools for marketing surveys, quantitative business analysis for global markets);
2. **Global Management**, taught in English, is aimed at training professionals to tackle business management challenges at an international level from a broad and multidisciplinary business economics perspective, developing skills in marketing, strategic management, business analytics, international business and change management. This path also covers advanced statistical methodology (econometrics, quantitative methods for decision making).

An agreement has been made with the Universidad de Belgrano, Argentina, in order to award a joint Master's Degree in Marketing and Global Markets and Licenciatura en Comercialización for those enrolled on the Global Marketing path. Further information can be found in the Call for Mobility for participation in Joint Master's Degree Programmes.

An agreement has been made with the Antwerp Management School (AMS) of the University of Antwerp, in order to award a Joint Master's Degree with the AMS MSc in Global Management for those enrolled on the Global Management path. Further information, including the cost of enrolling at a foreign University, can be found in the Call for Mobility for participation in Joint Master's Degree Programmes.

8. Transfers and Programme changes with admission to the second year

For the academic year 2024/2025 **8 spaces** are available in the second year of the Programme.

Students may apply for the second year if they meet the curricular requirements set out in art. 1 of this Call, which the Educational Coordination Board recognise as **at least 30 CFU**, consistent with the Master's Degree in Marketing and Global Markets.

Students must request an assessment of their university career **from 15th July until 30th August 2024**. A 30 euro payment slip is also required (expiring on **30th August 2024**).

Before filling-out the pre-application, candidates are recommended to carefully read the Application Instructions, published on the [University website](#), in the page reserved for the Programme.

Now, from [Online Student Registry](#) candidates must log in, from MENU select "home", then "Admission test", "Pre-application to the second year of the Master's Degree programme in Marketing and Global Markets".

Supporting documents to be submitted at the application form:

- "domanda per esposto" with choice of study path referred to in art. 7 of this Call;

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- self-declaration relating to their Bachelor's Degree and Master's Degree Programmes or other with a list of exams passed, including grades, pass dates, CFUs acquired and Scientific Disciplinary Sector of each exam (for external candidates only);
- proof of B2 equivalent level of English Language knowledge (referred to in art. 1 of this Call);
- programmes of exams passed in the Master's Degree Programme or as single course units (for external candidates only).

Both the “esposto” and exam self-declaration forms can be downloaded from the following page of the University’s website <https://www.unimib.it/servizi/segreteria-studenti/modulistica>.

The Committee responsible for assessing the academic careers of these students will assess the request by **18th September 2024** and, if the number of requests exceeds the number of available spaces, a Qualification List will be drawn up based on the CFUs each student has been awarded. Where students have the same number of credits, the student with the highest weighted average will be admitted. Where the number of credits and weighted average are the same, the youngest will be admitted (art. 2, paragraph 9 of Law no. 191/1998).

Admitted students must proceed to enrolment through [Online Student Registry](#) and carefully follow the procedures indicated in the Notices published in the margins of the Qualification List, **by 12:00 noon - Italian time - of 30th September 2024**.

9. Summary of time frames and deadlines

First selection

Pre-application for acceptance in the Qualification List on Online Student Registry:	From 29 th February to 15 th March 2024 (12:00 noon - Italian time)
Publication of the the list of candidates excluded for not possession of the curricular requirements or incomplete documentation:	15 th April 2024
Publication of the Qualification List on the website of Università degli Studi di Milano-Bicocca:	15 th April 2024
Enrolment and payment of the first fee instalment:	From 15 th April to 22 nd April 2024 (12:00 noon - Italian time)
Notice of scrolling through the Qualification List:	24 th April 2024
Enrolment for reopening and payment of the first fee instalment:	From 24 th April to 29 th April 2024 (12:00 noon - Italian time)

Second selection

Pre-application for acceptance in the Qualification List on Online Student Registry:	From 15 th May to 15 th July 2024 (12:00 noon - Italian time)
Publication of the list of candidates excluded for non-payment or payment after the deadline of the paying-in slip:	17 th July 2024
Filling in the “self-declaration of curricular requirements” questionnaire:	From 15 th May to 1 st August 2024 (12:00 noon - Italian time)

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Publication of the the list of candidates excluded for not possession of the curricular requirements or incomplete documentation:	7 th August 2024
Publication of the Qualification List on the website of Università degli Studi di Milano-Bicocca:	7 th August 2024
Enrolment and payment of the first fee instalment:	From 7 th August to 22 nd August 2024 (12:00 noon - Italian time)
Notice of scrolling through the Qualification List:	27 th August 2024
Enrolment for reopening and payment of the first fee instalment:	From 27 th August to 30 th August 2024 (12:00 noon - Italian time)
Declaration of repechage willingness:	From 27 th August to 30 th August 2024 (12:00 noon - Italian time)
Notice of further scrolling	3 rd September 2024
Reopening for repechage, enrolment and payment of the first fee instalment:	From 3 rd September to 6 th September 2024 (12:00 noon - Italian time)

Enrolment to the second year

Application for admission to the second year:	From 15 th July to 30 th August 2024
Payment for the paying-in slip:	From 15 th July to 30 th August 2024
Publication of the Qualification List on the website of Università degli Studi di Milano-Bicocca:	18 th September 2024
Enrolment and payment of the first fee instalment:	From 18 th September to 30 th September 2024 (12:00 noon - Italian time)

10. Warnings

The pre-application is to be considered, for all legal purposes, as self-certification, pursuant to art. 46 of Presidential Decree 445/2000.

Candidates alone shall be responsible for the correct entry of the data required for the admission and enrolment procedures and are therefore required to check their accuracy. Università degli Studi di Milano-Bicocca reserves the right to perform appropriate checks, including sampling checks, on statements made.

If as a result of the checking, it emerges that untrue declarations have been made, the enrolment will be automatically cancelled (art. 21-nonies of Law 241/90), without prejudice to the penalties provided for under the criminal code and statute law on the subject (arts. 75 and 76 of Presidential Decree 445/2000).

Candidates who:

- fail to pay the paying-in slip by 15th July 2024 or pay it at a later date (if payment is required);
- do not confirm “self-declaration of curricular requirements” questionnaire (if mandatory);

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- do not attach the required documentation (if mandatory);
 - attach incomplete documentation (art. 15 of Law 183/2011) if mandatory;
- are excluded from the assessment.

A list of candidates excluded from selection for non-payment or payment after the deadline shall be published on 17th July 2024. The lists of candidates excluded from selection for not possession of the curricular requirements or incomplete documentation (if mandatory) shall be published on 15th April and 7th August 2024. This lists are published on the website <https://www.unimib.it>, on the same page as the publication of the Qualification List, and are the only official means of notification of exclusion.

11. Advertising

This Call for Application will be published on the Notice Board of the University and on the website of the Università degli Studi di Milano-Bicocca: www.unimib.it. The aforementioned posting shall have the value of official notice to relevant parties pursuant to the Law.

12. Information on processing of personal data

Data will be processed in accordance with Legislative Decree no. 196 of 2003 (Personal Data Protection Code), as amended, as well as with EU Regulation 2016/679 (General Data Protection Regulation, the GDPR for short). You can view the policy at the following link: <https://www.unimib.it/privacy>.

13. Head of procedure

Pursuant to art. 5 of Law No. 241 of 7 August 1990, as amended, the Head of procedure referred to in this Call for Application is Rosalba Fierro, Student Services Registrar - Economics and Statistics (e-mail: rosalba.fierro@unimib.it). For anything not provided for in this Call for Application, the provisions of public offers apply. Candidates are entitled to exercise their right of access to the procedure records in accordance with Law 241/90 as amended. The request for access to records must be submitted to the Università degli Studi di Milano-Bicocca according to the procedures described in the specific Regulations.

14. Contacts

Student Services - Economics and Statistics

E-mail: segr.studenti.ecostat@unimib.it

Online and phone reception:

<https://en.unimib.it/services/offices-and-facilities/student-services>

Service for students with disabilities and with SLDs

E-mail: info.binclusion@unimib.it

International admissions and credential evaluations

- enrollment procedure information for degree seekers with a foreign diploma: credential.evaluations@unimib.it
- information about Italian study visa request procedure and study residence permit for extra-UE citizens living abroad: visa.applicationforstudy@unimib.it

Online and phone reception:

<https://en.unimib.it/services/offices-and-facilities/international-affairs-division>

Student Orientation Service

E-mail: orientamento@unimib.it

Website: <https://en.unimib.it/services/offices-and-facilities/orientation-office-job-placement/student-orientation-service-sos>

The University will be closed on 25th April, 26th April and between 12nd and 18th August 2024 included.