INSTRUCTIONS FOR PRE-ENROLMENT APPLIED EXPERIMENTAL PSYCHOLOGICAL SCIENCES 2023/24

Candidates with an italian degree

1. What do you need BEFORE fill in the enrollment application?	1
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1. What do you need BEFORE fill in the enrolment application?

Prepare the following documents:

- A valid copy of ID only if you have an expired one
- □ the text of a motivational letter
- information relating to your cv:
 - → other exams belonging to SSD M/PSI (name, vote and ECTS/CFU) which are not in your career
 - → single courses done in Università Bicocca not compulsory in AEPS to exclude from the average calculation
 - → other titles
 - → courses and/or workshops
 - → Knowledge of software
 - → Publications in Scopus-indexed scientific journals (specify the DOI of each publication)
 - → Publications in non-indexed journals, book chapters, or other publications (for each publication, specify the DOI and/or ISBN/ISSN)
 - → Presentations at international conferences and symposia (with the organizer, the authors, the title of the presentation, where and when the event took place. If possible a link to the website of the conference and/or to the book of abstracts)
 - → Presentations at national conferences and symposiums. For each conference/symposium, specify the organizer, the authors, the title of the presentation, where and when the event took place. If possible, provide a link to the website of the conference and/or to the book of abstracts.
 - → information about B2 English language knowledge qualification

2. Starting enrolment application

Access the online registry <u>https://en.unimib.it/</u> with your Username and Password In Registrar's Office click on "Admission test":



Select the course level

Choose course level	Choose course level		
Choose the course level in which you wa	int to be enrolled.		
Post Italian university reform*	O Degree Course		
	○ First Level Master Course		
	O Second Level Master Course		
	2-year Master Degree		
Pre Italian university reform*	O Practical Education Course		
Back Forward			

Select the course and click forward

Call to enrollment list		
Choose the call to enrollment in which y	iou want to be enrolled.	
Call to enrollment		
Call to enrollment*	O Marketing and Global Markets - Pre-enrolment for acceptance in the Qualification List - I selection from 29/02/2024 to 15/03/2024 12:00	
Call to enrollment*	O Pre-enrollment application Applied Experimental Psychological Sciences from 13/03/2024 14:00 to 06/05/2024 12:00	
Back Forward		

Check and confirm your personal data

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Edit Contact details Use the link to edit Contact details Back Contirm	I agree to the disclosure of my Personal details in accordance with current legislation	No	
Back Confirm	Edit Contact details Use the link to edit Contact details		

Check your identity document, if expired replace it

Attachments to the Identity	Attachments to the Identity Document	
Insert the details of the attached docume	ent	
Identity document		
Туре:		Identity card
Number:		AA123ZZ
Issued by:		District of New York
Issuing date:		01/01/2019
Expiry date:		01/01/2029
- Details of document		
Attachment type:*	Identity card	
Description:*	Altached	
		Characters left: 24
Attachment*	Scegli file ID JW.pdf	
Back Forward		

3. Adding your required admission qualifications

Choose carefully the administrative category for which you are applying for

Choose the administrative category and state your disability needs	
Choose the administrative category, if necessary, in order to en	iter the call to enrolment.
Students with disability needs or special learning disabilities	s can now declare their condition in order to benefit from the facilities granted by Laws 104/92 and 170/2010. During the enrolment process further information will be required.
Administrative category	
Administrative category	Italian, EU countries, non-EU residents
Back Forward	

Verify the required qualifications which are already filled

Indi	dicate the type of compulsory qualifications needed to proceed with the	e procedure.		
L C	Compulsory Qualifications			
E s	Block status Qualification	Notes	Qualification status	Actions
	V High School Certificate		e	🕞 🔞 💁
	English Language CershCare	Decails admitted - English language Level B2 - Bennene Languages - English Level C2 - Bennene Languages - English Level C2 - Bennene Languages - March Level B2 - English language Level C2 - English language Level C2	•	⊯ 6i <u>⊆</u>
- 4	Alterestive Qualifications			
	Alternative Qualifications			
4	The various options show qualifications that are alternative one to the state of	the other.		
In	Information about language and information technology certification	ion and the university website		
		and the differency resource.		
0	Upon E			
5	Block status Qualification	Notes	Qualification status	Actions
•	First Level Degree		•	🗟 🕲 🖻
0	Option 2:			

In case you don't see the information about English Language requirement fill the spaces

English Language Certificate	Details admitted • Bornwan Languages - English Lawi 82 • Bornwan Languages - English Lawi 72 • Bornwan Languages - English Lawi 72 • English Languages Lewi 82 • English Language Lewi 82	0	Traus
		<u> </u>	

If:

1) you take the exam which will be held in Bicocca on 3th of May you have to wait until you'll take it. Only after the exam you can fill the pre-enrollment, checking: Awarding Institution

Details of required qualifications	
In order to proceed you must indicate the institution where the qualification was achieved.	
Institute choice	
Institution where qualification was	O University of Milan - Bicoccca
achieved:	O Another Italian University
	Awarding Institution
Back Proceed	

and fill in the information exactly as described:

Insert another Institution/university		
Title achieved from a different institution/university		
Insitution of achievement not codified		
Name of institution (name and full	University of Milan - Bicocca	
Nation*	ΙΤΑΙΥ	
Province**	Milano	
Town (City)	Han	
Town/City*	witano	
Post code*	20126	
Address*	Piazza dell'Ateneo Nuovo	
Number*	1	
Back Proceed		

Declare that the certificate is achieved and insert the date 03/05/2024. Please do not select a "Between Level" but only an "English language Level" (Inglese Livello) from B2 to C2)

Study qualification: English	Study qualification: English Language Certificate		
In order to proceed in enrolment in the st (ordinary competition/ enabling course/ r	tudy course chosen, you must insert the study qualification. This form allows you to insert and modify study qualification data. In case of elegibility via public call to enrolment, indicate the typole egional office) in the field "Study course".	ogy	
Details Study qualification: English Lan	guage Certificate		
Level*	English language Level B2		
Study course			
Date	03/05/2024		
	(dd/mm/yyyy)		
Mark	84		
	(e.g. 98/110)		
Teaching Language*	English		
	-		

If:

2. you have passed, as part of the university course, one or more English language proficiency examinations for a total of at least 4 ECTS (even if level B1);

or

3. you have passed the "Laboratorio di Inglese per la professione" at the Degree Course in Scienze Psicosociali della comunicazione at the University of Milano-Bicocca; Select University of Milan- Bicocca

If:

3. you have a B2 English language certificate among those recognized by Università degli Studi di Milano - Bicocca

or

4. have earned a secondary-school diploma taught primarily or entirely in English or

5. you hold a Bachelor's Degree primarily or entirely in English select: Awarding Institution

Details of required qualifications	
In order to proceed you must indicate the institution where the qualification was achieved.	
- Institute choice	
Institution where qualification was	O University of Milan - Bicoccca
achieved:	O Another Italian University
	Awarding Institution
Back Proceed	

and fill in the information about University, or High School or Test Centre:

Insert another Institution/university					
Trie achieved from a different institution/university					
Insitution of achievement not codified		_			
Name of institution (name and full	Study centre of English				
address)*					
Nation*	ITALY V				
Province:*	Miano				
Town/City*	Miano				
Post code*	20126				
Address*	Europe Steet				
Number*	t.				
		_			
Back Proceed					

And Proceed

Declare that the certificate has been achieved and insert the other information. Insert the date of the exam or of High School Diploma or University Degree. Please DO NOT select a Between Level but only an English language Level - Livello Inglese (from B2 to C2)

Study qualification: English	Language Certificate	
In order to proceed in enrolment in the st (ordinary competition/ enabling course/ re	udy course chosen, you must insert the study qualification. This form allows you to insert and modify study qualification data. In case of elegibility via public call to enrolment, indicate the ty gional office) in the field "Study course".	ypology
Details Study qualification: English Lang	uage Certificate	
Level*	English language Level B2	~
Study course	Psychology	
Date	03/05/2021	***
	(dd/mm/yyyy)	
Mark		
	(e.g. 98/110)	
Teaching Language*	English	~

Click on "Complete admission to call"

Final confirmation for call to enrolment				
The call to enrolment is almost finalized. We remind you that following this last confirmation it will no longer be possible to change the data inserted for this call.				
– Call to enrolment				
Level of qualification Second Level Degree				
Description Pre-enrollment application Applied Experimental Psychological Scient				
– Administrative category and disability needs				
Administrative category	Italian, EU countries, non-EU residents			
Request assistance for disability needs	No			
Back Complete admission to call				

4. Declaration of Qualifications and Requirements

Fill the "Declaration" in order to complete the admission

Questionnaires		
Questionnaire	Status	Actions
Declaration of Qualifications and Requirements *	•	
Hompage Gifs		

Declare Evidence of English proficiency

Certificazione di conoscenza della Lingua inglese pari almeno al livello B2				
Evidence of English proficiency				
Institution/School/University where the certificaton is obtained	ained			
Please write in which Institution/School/University did y	ou / will you obtain the certification?*			
Institution (School (University	Université d'Utinos, Bioscoal			
institution / school / oniversity	Viinsuole Giinteen - Shoosa			
How the certification is/will be obtained?				
Please select one of the following options to specify the certificate	attainment"			
I have passed, within my university career, one or more English language exams attesting at least a 82 (CEFR) level for a total of, at least 4, ECTS.				
Thave an English Language Certification among those recognized by this University, and which the call for admission refers to, certifying to have passed (not just attendance) an English E3 level exam. Please note: no restrictions apply with regard to the year in which the certification was obtained.				
O I obtained the English B2 level Open Badge Bbetween, or a higher Op	pen Badge, at the University of Milan – Bicocca.			
I passed the Laboratory: Professional English during my university career on the Bachelor's Degree in "Psychological sciences of communication".				
I lobtained a Bachelor's degree that was taught, entirely or mainly, in English.				
O I obtained a school qualification for admission to universities as an institution that has Envilsh as the official teachine language.				
Cancel Exit Back Next				

Declare if you have additional CFU (ECTS) course credits M-PSI earned at other Italian Universities which are not in your carreer

The fields marked with * are mandatory.				
CFU (ECTS) course credits earned at other Italian Universities/Institutions of Higher Education				
Would you like to declare additional CFU (ECTS) course credits earned at other Italian Universities/Institutions of Higher Education?*				
Yes				
O No				
Cancel Exit Back Next				

Insert information about the University and course

ine rielos marked with * are mandatory.						
Scelta Atenei e Corsi di Studio (Universities/Institutions of Higher Education)						
· · · · · · · · · · · · · · · · · · ·						
Select the first University/Institution of Higher Education	Select the first University/Institution of Higher Education					
Choose among the options* Libera Università di BOLZANO						
	(University/Institution)					
	terre and de antennesis					
Enter the name of the degree course at the first Univers	sity/Institution of Higher Education*					
Degree course	Scienze nsicologiche					
Select the second University/Institution of Higher Educat	ion					
Choose among the options	Choose an option					
choose among the options						
	(University/Institution)					
Enter the name of the degree course at the second University/Institution of Higher Education						
Degree course						
Select the third University/Institution of Higher Education	n					
Choose among the options	Choose an option					
	(University/Institution)					
Enter the name of the degree course at the third University/Institution of Higher Education						
Degree course						

Specify SSD you are declaring

Compilation of questionnaire "Declaration of Qualifications and Requirements"				
The fields marked with * are mandatory.				
Settore Scientifico Disciplinare (SSD)				
Choose the SSD of the CFU (ECTS) course credits earned at other Italian Universities/Institutions of Higher Education*				
□ M-PSI/02				
□ M-P5//03				
Z M-PSI/04				
□ M-P5//05				
M-PSI/06				
□ M-PS//07				
□ M-P5I/08				
Cancel Exit Back Next				

Give information about the exam

menerus marked with " are mandatory.	
Insegnamenti Settore Scientifico Disciplinare M-P	251/01
Course credits 1	
What is the course name?*	
Course name	Psicologia generale e dello sviluppo
How many CFU (ECTS) credits have you earned in such co	ourse?*
Number of CFU	12
	(number -)
What mark have you received for such course? (for "30 e	lode", enter "31")*
Mark	31
	(number -)

when you have finished say no:

Additional course credits		
Would you like to declare additional CFU (ECTS) course credits?*		
O Yes 🔹 No		
Cancel Exit Back Next		

If you want to exclude from the average calculation the exams which are single course at this university, related to non-compulsory exams of the Master's Degree course, declare here the learning activity's name (namely, the course title/name of exam), as

well	as	its	passing	date	and	passing	grade.
I request to single cours Please speci well as its pa Course 1	exclude from tl e units at this u ify the learning assing date and	he average calculatio Iniversity, related to I activity's name (nam I passing grade.	n the following exan non-compulsory exa ely, the course title/	ns, resulting from pa ms of the Master's D 'name of exam), as	ssing Jegree course.		
What is the o	ourse name?						
Cou	urse name. Please also	o specify the course code, if applicable	cognitive ergonomics				
When did yo	u pass the exam? l	Please specify the exam p	passing date				
		Passing exam date	21/01/2023				
			(dd/mm/yyyy -)				
Passing exan	n grade (please ins	sert any "30 cum laude" g	rade by writing the nur	nber 31). Please specify	the passing exam grad	le on a scale from 18 to 31	
		Passing exam grade	30				
			(number -)				
Course 2							
What is the o	ourse name?						
Cou	urse name. Please also	o specify the course code, if applicable					

Add you Motivational letter

Compilation of questionnaire "Declaration of Qualifications and Requirements"		
The fields marked with * are mandatory.		
Motivational Letter		
Enter your Motivational Letter in English (maximum 1500 characters long)*		
Cancel Exit Back Next		

If you already have other titles declare

Compilation of questionnaire "Declaration of Qualifications and Requirements"						
The fields marked with * are mandatory.						
Other academic titles achieved (e.g., MSc, PhD, or others) with indication of the relevant details (university, degree program, title of the thesis, supervisor/mentor)						
Accademic Title #						
Master in Psicologia dell'evoluzione, Università di Bergamo.						
Accademic Title #2						
Accademic Title #3						

Declare courses and/or workshops

Compilation of questionnaire "Declaration of Qualifications and Requirements"					
The fields marked with + are mandatory.					
Courses and Workshops (not already mentioned as part of your university studies)					
Course or Workshop #1					
Course or Workshop #2					

Knowledge of software

Knowledge of scientific software (specify software and proficiency on a scale from 1 to 100)	
Software #1	
	1
Software #2	
Software #3	

Publications in Scopus-indexed scientific journals (specify the DOI of each publication)

F	Publications in Scopus-Indexed scientific journals (specify the DOI of each publication)						
	Publication #1						
	Publication #2						
l							
	Publication #3						

Publications in non-indexed journals, book chapters, or other publications (for each publication, specify the DOI and/or ISBN/ISSN)

Publications in non-indexed journals, book chapters, or other publications (for each publication, specify the DOI and/or ISBN/ISSN)							
Publication #1]						
Publication #2							
Publication #3							
Packfaster #2							

Presentations at international conferences and symposia. For each conference/symposium, specify the organizer, the authors, the title of the presentation, where and when the event took place. If possible, provide a link to the website of the conference and/or to the book of abstracts.

Presentations at international conferences and symposia. For each conference/symposium, specify the organizer, the authors, the title of the presentation, where and when the event took place. If possible, provide a link to the website of the conference and/or to the book of abstracts.							
International Conference #1							
International Conference #2							
International Conference #3							
International Conference #4							

Presentations at national conferences and symposiums. For each conference/symposium, specify the organizer, the authors, the title of the presentation, where and when the event took place. If possible, provide a link to the website of the conference and/or to the book of abstracts.

Presentations at national conferences and symposiums. For each conference/symposium, specify the organizer, the authors, the title of the presentation, where and when the event took place. If possible, provide a link to the website of the co	onference and/or to the book of abstracts.
National Conference #1	
P	
National Conference #2	

answer Yes to the final question

4 - Questionnaire
Compilation of questionnaire "Declaration of Qualifications and Requirements"
The field marked with ⁺ are mandatory.
Other
Other (please specify)
Dedaration of bruthfulness and accuracy of the data
The undersigned, aware of the penal sanctions provided for by art. 78 of the Presidential Decree 445/2000, in the case of false declarations, false documents, use of display of false documents of data that no longer correspond to the truth, declares that what is entered in this self-certification is true.*
Cancel Exit Back Next

Before confirming the Declaration, check carefully all the pages. Then confirm

Г	Summary of Declaration of Qualifications and Requirements					
	Please note: the questionnaire has not been CONFIRMED.					
	Warning: once confirmed, the questionnaires cannot be later modified					
	Al of the guestions in the guestionnaire have been completed					
Ľ						

In the Summary you can modify declaration

No document and/or evaluation pual/fication has been submitted.		
Questionnaires		
Questionnaire	Status	Actions
Declaration of Qualifications and Requirements *	•	<u>_</u> 0
Answers to questionnaires		
Questionnaire: Declaration of Qualifications and Requirements		

4. Payment

Now pay the fee

- Questionnaires							
	Questionnaire		Status			Actions	
Declaration of Qualific	toos and Requirements *		•			G 0	
Answers to quest	Answers to questionnaires						
Questionnaire: Decl	ration of Qualifications and Requirements						
Question		Answer					
Please write in which In	ashurion/School/University did you / will you obtain the certification?	Università di Mil	ano-Bicocca				
Please select one of th	following pototors to specify the certificate attainment	I obtained the Er Bicocca.	nglish 82 level Op	en Badge	Bbetween, or a higher Open	Badge, at the University of Milan -	
Would you like to decis	re additional CPU IECTS) course credits earned at other hallan Universities/Institutions of Higher Education?	Yes					
Choose among the opt	ani	Libera Università	à di BOLZANO				
Enter the name of the	egree course at the first University/Institution of Higher Education	Scienze psicolog	jche				
Choose the SSD of the	FPU (ECTS) course credits earned as other Italian Universities/Institutions of Higher Education	M-PSI/01					
What is the course nam	e!	Psicologia generale e della personalità					
How many CPU (ECTS)	redit have you earned in such course?	12					
What mark have you re	celved for such course? (for '30 e lode', enser '31')	31					
Would you like to decla	e additional CFU (ECTS) course credita?	No					
What is the course nam	el	Cognitive ergons	omics				
When did you pass the	exam? Please specify the exam passing date	21/01/2023					
Passing exam grade (p	asse insert any '30 cum laude' grade by wrking the number 31). Please specify the passing exam grade on a scale from 18 to 31	30					
Enter your Motivationa	Letter in English (maximum 1500 characters long)	dd					
Accademic Title #		Master in Psicole	ogia dell'evoluzio	ie, Univers	sità di Bergamo.		
The undersigned, awar is true.	of the penal landions provided for by art. 75 of the Presidential Darree 44522000, in the case of Heira declarations, felia documents, use or display of failes documents or documents containing data that no longer correspond to the touth, declarations, felia documents, use or display of failes documents or documents containing data that no longer correspond to the touth, declarations, felia documents, use or display of failes documents or documents containing data that no longer correspond to the touth, declarations, felia documents, use or display of failes documents or documents.	ion Yes					
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Invoice	Description Expiry d	ite	Amount		Status	PagoPA enabled	
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Questionnaire: Declaration of Qualifications and Requirements				
Question	Answer			
Please write in which institution/School/University did you / will you obtain the certification?	Università di Milano-Bicocca			
Press select one of the following options to specify the certificate attainment	I obtained the English 82 level Open Badge Bbetween, or a higher Open Badge, at the University of Milan - Bioocca.			
Would you like to declare additional CPU IECTS) course credits earned at other Italian Universities/Institution?	Yes			
Choose among the options	Libera Università di BOLZANO			
Enser the name of the degree course at the first University/Institution of Higher Education	Scienze psicologiche			
Choose the SSD of the CFU (BCTS) course credits earned as other Italian Universities/Institutions of Higher Education	M-PSV01			
What is the course name?	Psicologia generale e della personalità			
How many CPU (ECTS) credits have you earned in such course?	12			
What mark have you received for such course? (for '30 e lode', enter '31')	31			
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What is the course name?	Cognitive ergonomics			
When did you pass the exam? Please specify the exam passing dote	21/01/2023			
Passing exam grade (please insert any '30 cum laude' grade by writing the number 31). Please specify the passing exam grade on a scale from 18 to 31	30			
Enser your Modivational Letter in English (maximum 1500 characters long)	dd			
Accedemic Trite #	Master in Psicologia dell'evoluzione, Università di Bergamo.			
The undergreak sume of the penal knotoce provide for by at, 16 of the Presidentia Decree 445:000, in the case of false declarations, false documents, use or display of false documents or documents containing data that no longer correspond to the truth, sederes that what a reserved in this self-entification of the declarations, false documents or documents or documents or documents or documents and the declaration of the declara	Yes			
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