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PART I - GENERAL RULES AND ADMISSION CRITERIA

Art.1- Erasmus Study Program

The Erasmus Program is aimed at the acquisition of educational credits during a European experience for a maximum of 12 months per each study cycle (cycle I: Degree; cycle II: Master's Degree; cycle III: PhD/Specialisation Schools). For single-cycle Master's degree courses, the maximum is 24 months.

The Erasmus Study Program (*hereinafter: Program*) has a minimum duration of 2 months (a full academic period of not less than 62 actual days) to a maximum of 12 months (360 days) and shall take place between 1 August 2025 and 30 September 2026. For those enrolled in a Specialisation School or in a PhD Course, the program has a minimum duration of 3 months (90 actual days).

The experience may take place in the following ways:

- **Traditional Mobility** (the entire Erasmus period is carried out abroad, in presence or in e-learning; therefore, students who are abroad, with the authorization of their destination, even if the activity is carried out in e-learning, are considered in traditional mobility);
- **Blended Learning** (the Erasmus period is composed of a period in Italy in e learning and of a period abroad of at least 62 days in presence and/or in e learning).

The way in which the Program is carried out is not a choice of the mobility student, but is established annually by the host University, according to its teaching planning for Erasmus students.

Art.2 - Erasmus Study Eligible Activities

During the Program, the activities foreseen in the Teaching Regulations of each course of study are eligible, including the preparation of the thesis. The Program may also include a period of traineeship or internship, provided:

- they are managed entirely by the foreign institution and are certified by it;
- they are an integral part of the student's study plan;
- they are not funded by other EU programs;
- a traineeship for the acquisition of the same CFU and for the same period has not already been activated with the University Internship Office.

The learning activities carried out profitably during the Program are fully recognized in the student's study plan.

The learning activities acquired during the Program may not be included in the plan as extra ones.

Art.3 - Erasmus Study Destinations

The Program is carried out in cooperation with Higher Education Institutions holding an ECHE-Erasmus Charter for Higher Education (*hereinafter: Erasmus Destinations*), with which the University of Milano-Bicocca (*hereinafter: University*) has stipulated a specific **Erasmus Inter-Institutional Agreement** (*hereinafter: IIA*).

Following the digitalization process of the Erasmus Program (Erasmus Without Paper-EWP), all IIAs for the mobility of the academic year 2025/2026 are being restipulated (see annex 1 of this announcement). In the published list of Erasmus destinations on the [University website](#), it is possible to view all IIAs undergoing renewal. **The University does not assume responsibility following the unilateral decision by Erasmus destinations not to renew an IIA. Moreover, the University does not guarantee the reassignment of suitable candidates to other destinations.**

Art.4 - International Mobility Coordinators

During the Program, students will be supervised by an International Mobility Coordinator lecturer (*hereinafter: Erasmus Coordinator*).

Erasmus Coordinators have the following tasks:

- they agree and approve with the students the Online Learning Agreement-OLA (*hereinafter: OLA*), i.e. the study plan of the teaching activities to be carried out during the Program and any subsequent modification, respecting the timetable set out in this announcement;
- they are responsible for the full recognition of the teaching activities carried out profitably abroad; they monitor the conversion of the foreign vote;
- they authorize the extension of the Program if it is necessary for the student in order to complete the OLA.

The complete list of Erasmus Coordinators is published on the [University website](#).

Art.5 - Eligibility Criteria of the Contest

In order to access the Erasmus selection, students must:

1. **be enrolled in course for the 2024/2025 academic year** in a Bachelor Degree Course (first cycle of studies), in a Master's Degree Program and in a single-cycle Master's Degree Program (second cycle of studies) or in a Specialisation School or in a PhD Course (third cycle of studies);
2. not have access at the same time to other scholarships financed by the European Union (including PNRR funding) for the 2025/2026 academic year (e.g. Erasmus Traineeship scholarship, Marie Skłodowska Curie scholarship, EIT Raw Materials funding, etc.);
3. not have already benefited from the Erasmus scholarship for 12 months in the same cycle of studies (24 months for single-cycle Master's Degrees courses);
4. **comply with the rules of the teaching Regulation of their Study Course;**

5. not have their career suspended for any reason or be on a break in their studies;
6. not be enrolled in an academic year as a remedial student, not be enrolled in credits, not be enrolled as a part time student.

Out-of-course students cannot be admitted to the Program.

All the requirements of this article must be fulfilled by the end of the Program.

Art. 6 – Eligibility criteria for Erasmus Studio for first-year students of the academic year 2024/2025

Students enrolled in the first year of a three-year degree program academic year 2024/2025 may participate in this call for applications to carry out the mobility only in the second semester of the academic year 2025/2026. These students must also have passed all the first-year exams by the September 2025 session; otherwise, they will be automatically withdrawn from the Program.

Art. 7 – Eligibility criteria for Erasmus Studio for students enrolled in the third year of a three-year degree program academic year 2024/2025

Students enrolled in the third year of a three-year degree program for academic year 2024/2025 may carry out the Program provided they enrol in the first year of a Master's degree program in academic year 2025/2026. These students must apply for the call of the Department to which the Master's Degree they intend to enrol in belongs, and submit a request for the second level destinations; the submission of the application for the destinations of only one Department is permitted under penalty of exclusion from the selections. Furthermore, students will be authorized to depart only after obtaining the three-year degree and completing the enrollment in the Master's Degree. Students coming from another University, who intend to enrol in a Master's course, can participate in this call to carry out the mobility only in the second semester of the academic year 2025/2026.

Art. 8 - Eligibility Criteria for Erasmus Study for PhD Students

In order to access the Program, those enrolled in a PhD Course must first obtain the authorization of the Board of Lecturers of their PhD Course before applying for this contest and comply with the procedures laid down for mobility by the PhD School Office (dottorati@unimib.it). The Program must necessarily have a minimum duration of at least 3 continuous months (92 actual days) spent entirely abroad; PhD student mobility must therefore take place exclusively in the traditional way.

Art. 9 - Eligibility Criteria for Erasmus Study for Dual Enrolment Students

For students enrolled in two Study Courses at the University, it is possible to access the Program to carry out the activities common to the two study courses or the activities pertaining to only one of them.

The implementation of the Program and the formulation of the OLA for students with dual enrolment is in any case bound to the acceptance by the Erasmus Destination and to the same's willingness to prepare an OLA on different disciplinary areas.

Art. 10 - Language Requirements

Students participating in the program must meet both of the following requirements:

1. Language requirement of the Erasmus destination

Selected students are expected to meet the language requirements of the Erasmus destinations within the timetable established by the destination institutions.

- Foreign destinations may require specific CEFR-Common European Framework of Reference for Languages certifications, e.g. IELTS, TOEFL, DELF, DELE, GOETHE Zertifikat;
- they can also request production of certifications as early as March 2025.

It is the responsibility of the students to check on the websites of the Erasmus destinations, before applying to this call, the level, the timetable and the possible type of certification of the requirements. In the event that the language requirement of the Erasmus destination is lower than that of the University, students will still be required to meet the requirement as per point 2 of this article.

2. University language requirement

Selected students are required to acquire, by the date of their departure, level B2 of English or of the language of the host country, even if the language requirement of the Erasmus destination is lower.

The following are valid for the acquisition of the requirement:

- Passing the exam of the University's online language courses (Rosetta Stone);
- A certification of the appropriate level of the CEFR-Common European Framework of Reference for Languages, e.g. IELTS, TOEFL, DELF, DELE, GOETHE Zertifikat, recognized by the University's language secretariat.

Information on the language courses made available by the University can be found on the **University** website or you can write to segreteria.lingue@unimib.it

Art.11 - Incompatibility with the Erasmus Study Program

During the Program, students may not:

- apply for a transfer to another University or a change of course;
- discuss the thesis and/or be proclaimed;
- carry out any activity that requires their presence at the University of Milano-Bicocca, except as stipulated in this announcement.

The Program must be continuous and not include any suspension other than as foreseen by the destination.

PART II - SELECTION OF CANDIDATES

Art.12 - Erasmus Study Mobility Project

In order to be admitted to the selection process, students must prepare an “Erasmus Mobility Project” independently, using the form published on the **University** website.

In the Erasmus Mobility Project form, students must indicate:

- the preference for **4 Erasmus destinations**;
- **a list of teaching activities that could be pursued at each of the 4 Erasmus destinations** indicated with the relative proposal of association to the teaching activities of the **University**.

The Erasmus Mobility Project will be assessed by the Department Erasmus Committees and it is aimed at verifying the students' ability to identify autonomously the destinations, estimating their adequacy to their study plan.

The Erasmus Mobility Project form, duly filled in and saved in PDF/A format, must be compulsorily included in the application form to the Online Secretariats. **Failure to include the Erasmus Mobility Project will result in automatic exclusion from the selection.**

The Erasmus Mobility Project is only valid for selection purposes. Students who will be eligible will have to fill in the OLA as per article 17 of this contest as set out in this call.

Art.13 - Submission of the Erasmus Study Application

The application must be filled in at the Online Secretariats from 14 to 28 January 2025, 12 noon, as follows:

- log in and enter the personal page of the Online Secretariats;
- in the right menu select “**Mobility Contest**”;
- select the mobility “**Exchange Program**” mobility area and confirm;
- select the 2024/2025 a. y Erasmus contest of reference;
- follow the procedure and enter the choice of **4 Erasmus destinations**, indicating the order of preference; it is not allowed to select destinations expressly reserved for another Study course;
- select “**REGISTER**”;
- attach the **Erasmus Mobility Project** in PDF/A format;
- for those in possession of it, attach a copy of a certificate of language level equal to or higher than B2 according to the CEFR (Common European Framework of Reference for Languages);
- for recent graduate students from other Universities who have not yet communicated their final mark to the Career Management Secretariats, please attach a self-certification; those who do not have a self-certification from their University of origin can use the form at the following [link](#);
- select compulsorily “**print receipt of call registration**”.

- Fill in the language level questionnaire.

The application is only complete with a printed receipt.

The application is null and void without uploading the Erasmus Mobility Project and printing the receipt and the compilation of the language level questionnaire. Applications submitted with attachments that do not comply with the requirements of this contest or that are illegible will be automatically excluded from the selection process.

It is the students' responsibility to verify the correctness and completeness of annexes included in their application.

Graduate and undergraduate students not enrolled in 2023/2024 a.y., who, at the time of publication of this contest, have been selected for admission to a Master's degree course or to a PhD at the **University**, may submit a paper application by writing to the Erasmus Office (*hereinafter: EO*) to the structure e-mail outgoing.erasmus@unimib.it.

Art.14 - Selection of the Candidates and Assignment of the Erasmus Study Destinations

Candidates will be selected as follows:

1. **The Online Secretariats system will generate provisional rankings by Department, assigning a score in fiftieths for the academic curriculum**, in accordance with article 11 of the "University Regulation for the implementation of international student mobility".

The scoring formula will take into account the weighted average of the marks acquired in the exams passed and the number of credits acquired out of the total of those that can be potentially acquired by applying the following algorithm: $\text{weighted average} \times (\text{credits acquired/due}) \times 5/3$.

For students enrolled in the first year of a degree, without exams in their record, the final exam grade will be taken into consideration, set out of 50.

For students enrolled in the first year of a Master's Degree, without exams in their record, the grade of the previous degree will be taken into consideration, set out of 50.

For students enrolled in the third cycle, the score will be calculated on the previous Degree grade.

For the formulation of the score of the academic curriculum of the candidates, **the Online Secretariats system will take into consideration only the teaching activities passed and recorded within the publication of this contest.**

2. **The Department Erasmus Committees will assign an additional score in fiftieths.** Selections by Department Erasmus Committees will take place in one of the following ways:
 - **Assessment of the content of Erasmus Mobility Projects**, without the convocation of the students;
 - **Convocation of student candidates for an interview** on aptitude and/or verification of initial language skills.

Students who have obtained a **score of 0/50** by the Department Erasmus Committees will be included in the ranking as **"ineligible"** and will be excluded from the program, regardless of the score referred to in point 1 of this article.

The dates of any convocation of students for interviews, established by individual Departments, will be communicated by 31 January 2025, exclusively through publication on the University website at the following [link](#):

The Department Erasmus Committees may assign destinations other than those indicated by students in the following cases:

- students are not in a position to obtain at least one of the chosen destinations;
- students have indicated destinations unsuitable for their study course.

Students who have declared a number of destinations less than 4 and who were not in a useful position for the assignment of one of the destinations indicated by them will not have another Erasmus destination assigned.

Art.15 - Acceptance of the Erasmus Study Destination and Program Start Declaration

Starting from 12 noon on 24 February 2025, the Erasmus destinations assigned by the Department Erasmus Committees will be visible on the Online Secretariats in the page of the Erasmus Mobility contest they participated in.

From 12 noon on 24 February 2025 to 11 pm on 26 February 2025, by accessing the Online Secretariats, students must:

1. confirm acceptance of the assigned Erasmus destination.
2. indicate the semester chosen for the beginning of the experience: first semester (S1), second semester (S2), single year (A1) i.e. entire academic year (the latter option is eligible only if the IIA includes a period of at least 9 months);
3. enter the start and end dates of the chosen semester of the Erasmus destination (the start and end dates of the semesters are published on the websites of the Erasmus destinations); these dates must then be modified or confirmed by the Erasmus office EO according to the deadlines indicated in this announcement.

On **26 February 2025**, at the closure of the procedure, the following will be considered to have automatically renounced without applying a penalty:

- students who have refused the assignment of one of the 4 destinations indicated in the Erasmus Mobility Project;
- students who have not accessed the Online Secretariats to complete the acceptance procedure.

Art.16- University Ranking

By 4:00 p.m. on March 6, 2025, the ranking with the confirmed assignments of Erasmus destinations to eligible students will be published on the University Official Noticeboard. The ranking will also be published on the [University website](#).

Art.17- Reassignment of available destinations for the second semester of the academic year 2025/2026

The Commissions will reassign the Erasmus destinations:

- not assigned in the first instance;
- not accepted by eligible students by February 26, 2025;
- which have become newly available following renunciations by March 14, 2025.

Eligible students who have not been assigned any destination in the first instance and those who have refused a proposed destination, not indicated in the Mobility Project, will have the right to reassignment of the available Erasmus destinations following the ranking order.

Eligible students who have refused or not accepted in time one of the destinations indicated by them in the Mobility Project will not have the right to reassignment.

Before accepting the destination reassigned ex officio, students are required to verify the appropriateness of the assignment to their study path by contacting their Mobility Coordinator.

Mobility towards the reassigned destinations is only for the second semester of the academic year 2025/2026.

Art.18- Acceptance of reassigned Erasmus Study destinations and declaration of start of the Program

Starting from 12:00 on March 24, 2025, the Erasmus destinations assigned by the Department Erasmus Commissions will be visible on the Online Secretariats on the page of the Erasmus Mobility call in which they participated.

From 12:00 on March 24, 2025 to 23:00 on March 26, 2025, by accessing the Online Secretariats, students must:

1. confirm acceptance of the assigned Erasmus destination;
2. indicate only the second semester as the period of mobility;
3. enter the start and end dates of the semester of the Erasmus destination (the start and end dates of the semesters are published on the websites of the Erasmus destinations); these dates must then be modified or confirmed according to the methods communicated by the Erasmus-EO Office according to the deadlines reported in this call.

Art.19- Updated University Ranking

By 4:00 p.m. on April 6, 2025, the updated ranking will be published on the University Official Noticeboard with the confirmed reassignments of Erasmus destinations to eligible students for the second semester of the academic year 2025/2026. The updated ranking will also be published on the [University website](#).

Art.20 – Withdrawal from the Erasmus Study Program

After the publication of the final rankings, students who submit a withdrawal of the program will be charged a penalty of € 200.00.

These students must submit a withdrawal of the program to the **Online Secretariats** as follows:

1. log in and enter the personal page;
2. in the right menu select “Questionnaires”;
3. fill in the questionnaire “Declaration of withdrawal from International mobility”;
4. when finished, confirm the questionnaire;
5. withdrawal is irrevocable from the moment in which the sending of the questionnaire is confirmed.

Students who, despite not having submitted renunciation, do not respect the procedures and the deadlines laid down in this contest, will be deemed to have renounced automatically with the application of a penalty of € 200.00 and they will not be able to participate in any other international program of the University.

Students who have not accepted the destination with the Online Secretariats are not required to fill in the declaration of renunciation.

Withdrawal from the Program due to failure to reach the language level or failure to comply with the Rules of the Teaching Regulations or of this announcement or finally the withdrawal from enrolment in the Master's Degree does not give the right to the exclusion of the fine.

Art.21 - Authorization for Mobility at the Foreign Destination

The start of mobility periods at the foreign destination is bound by:

- acceptance of the foreign destination, after the student's successful completion of the enrolment procedures;
foreign destinations may reject candidates who have not complied with the enrolment deadlines and procedures or who do not meet the language and basic preparation requirements;
- compliance with the rules set out in the University Teaching Regulations (DR no. 3260/2023 of 29 September 2023), in the Teaching Regulations of the Study Courses,
- upon passing all the exams of the first year of the course by the date of departure for mobility for students who will enrol in the second year of the Bachelor's degree for the 2024/2025 academic year;
- compliance with the rules set out in the Regulations for the Implementation of International Student Mobility (DR no. 769/2019 - No. 0010763 of 7 February 2019),
- compliance with the rules set out in this Contest;
- enrolment in a current year for the academic year 2025/2026;
- the ability to perform the Program activities safely.

The mobility of eligible students is authorized unless otherwise prescribed by the Italian State. Students can find information on the destination countries on the website of the Italian Ministry of Foreign Affairs <http://www.viaggiasesicuri.it/home>; if the Ministry of Foreign Affairs advises against departures to a given country, mobility to that country is not authorized. In such cases, students should immediately contact **EO**, who will take the appropriate measures. Students are also required to register in the Ministry of Foreign Affairs database at the following link: <https://www.dovesiamonelmondo.it/home.html>

Art 22 – Deadlines for Erasmus for Study mobility 2025-26

Eligible students are required to respect the following deadlines and participate in the training webinars listed below:

Erasmus Study mobility deadlines academic year 2025/2026	Mobility I semester/full year	Mobility II semester
I pre-departure webinars for all eligible students (topics: nominations, application, language requirements, OLA)		March 12, 2025
II pre-departure webinar for all eligible students (Erasmus grants, mobility agreements, OLA modification and upload)		July 23, 2025
III return webinar for all eligible students (Erasmus return procedures)		December 10, 2025
Online Learning Agreement-OLA submission	from 03/18/2025 to 07/12/2025	from 09/01/2025 to 11/25/2025
Registration renewal a.a.2025/2026	by 25 July 2025	by the University deadlines
Confirmation of declaration of dates	by 25 July 2025	by 6 December 2025
Issuance of Mobility Agreement by the Erasmus-EO Office	by 7 August 2025	by 15 January 2026
Signature of Mobility Agreement by the student	by 10 September 2025	by 30 January 2026
Signature of Mobility Agreement by UniMiB	by 30 September 2025	by 14 February 2026
Issuance of advance of funding (Erasmus grant + University Integration)	30 September 2025	28 February 2026
Upload OLA approved	within one month of the start of mobility	
Modification of Online Learning Agreement-OLA	from 01/09/2025	from 08/01/2026
Beginning of payment of mobility balances for the academic year 2025/2026	from March 30, 2026	
Mobility recognitions for the academic year 2025/2026	from March 2026	
Extensions	At least one month before the end date of mobility declared in the Mobility Agreement and in any case by June 20, 2026	

PART III – FUNDING AND INSURANCE COVERAGE FOR ERASMUS STUDY MOBILITY

Art.23 - Erasmus Mobility Scholarship and Additional University Contribution

Eligible students will receive funding in order of ranking for the periods actually spent abroad until the available funds are exhausted. The funding is provided as a contribution to the costs abroad: it is therefore not intended to cover the entire cost incurred by the student.

The funding is as follows:

- Erasmus Mobility Scholarship

The Erasmus National Agency/Indire assigns European funding to the **University** every year, in order to cover Erasmus mobility scholarships. The **University** awards a contribution to all eligible students until the European funding is exhausted. As part of the Erasmus EU Program, the European Commission has established that the mobility scholarship is modulated according to the country of destination, on a daily basis, as provided for by the national provisions attached to the Erasmus 2025 Program Guide, as follows:

GROUP 1 Countries with higher cost of living	Austria, Belgium, Denmark, Finland, France, Germany, Ireland, Iceland, Italy, Lichtenstein, Luxembourg, Norway, the Netherlands and Sweden	€ 350,00
GROUP 2 Countries with average cost of living	Cyprus, Czech Republic, Estonia, Greece, Latvia, Malta, , Portugal, Slovakia, Slovenia and Spain	€ 300,00
GROUP 3 Countries with lower cost of living	Bulgaria, Croatia, Lithuania, Poland, North Macedonia, Romania, Serbia, Hungary	€ 300.00

In the event that the Erasmus+ National Agency Indire, following an increase in the budget for the Programme, communicates a change in the amount of the grants, the Erasmus-EO Office will communicate the new amounts to eligible students by the end of July 2025.

– **Additional University Contribution**

The integration to the Erasmus Mobility scholarship is modulated based on ISEE data with reference to the year in which the contest is published, as per DPCM (Prime Ministerial Decree) no. 159/2013. The amount of the integration to the Erasmus Mobility scholarship is disbursed on the basis of the ISEE declaration for the calendar year 2023 according to the amounts that will be decided by the Board of Directors of the University in the first meeting after the allocation of the EU funding for the 2024/25 a.y.

Students who have not provided the ISEE or who have produced the maximum band declaration will not be entitled to any integration. **EO** will extract the data from the Online Secretariats on 28 January 2025.

Art. 24 – Methods of Economic Benefit Disbursement and Additional University Contribution

The economic benefit is assigned by Rectoral Decree for the periods actually spent abroad and the disbursement is conditional upon the signing of the Erasmus Mobility Agreement. The economic benefit of mobility is determined on the basis of the dates declared to the Online Secretariats as provided for in article 18 of this contest and of the budget funds in accordance with the procedures decided by the Board of Directors of the University.

The duration of the mobility will be calculated by the EU Mobility Tool based on the DAYS360 Excel function, according to the business year of 360 days (therefore each month, regardless of its duration, will be considered as [30 days](#)).

The economic benefit is disbursed in two instalments (an advance and a settlement balance), as follows:

1. Students who have respected the deadlines established in this announcement will receive an advance of the economic benefit assigned equal to all the months minus one (for example, for a declaration of effective mobility of 5 months and 20 days the advance will be of 4 months) by the end of the month following the signing of the Erasmus Mobility Agreement by both parties.
2. Students will receive the settlement balance, if due, upon completion of the program according to the dates certified from the Erasmus destination. The balance is calculated on the days actually spent abroad in the receiving organization.

Art.25 - University Multifunctional Card

The economic benefit is disbursed exclusively on the University multifunctional card. Students are responsible for activating the “prepaid card” function at the Banca Popolare di Sondrio (building U6 ground floor) and checking the period of validity of the card. If the card is lost or stolen, students must file a report and request the issue of a new card with the teaching and student services departments responsible for the subject area and interface directly with Banca Popolare di Sondrio (popso@unimib.it) in order to collect and activate the new card. The issuance of the new card and the cost of shipping it abroad are the responsibility of the student. Upon activation of the new card, students will find disbursed the monthly payments due. For further information on the devices on which the economic benefit is disbursed, please write to the Economic Benefits Department at pagementi.dott-spec@unimib.it.

Art.26- Extension of the Erasmus Study Program

Students may request authorization from the Erasmus Coordinators for the extension of the Program exclusively for study reasons, to this end they must fill out the Extension mobility form published on the University website.

The Extension mobility form must be submitted, complete with signatures, at least one month before the end of the Program and in any case no later than June 20, 2025, via Google form.

By uploading the Extension mobility form complete with signatures, the extension of the mobility is automatically granted.

The financial coverage of the extension will be confirmed with an amendment to the Mobility Agreement by the Erasmus-EO Office after checking the availability of the budget. The financing is not guaranteed a priori. The economic benefit covering the extension will be paid in a single solution at the end of the Program.

Art.27 - University and National Health Insurance Coverage and “Bonus Salute”

The University has the following insurance policies in place for its regularly enrolled students:

- Policy no. 406376720 “Third Party Liability - TPL” with AXA Assicurazioni S.p.A. (valid from 31 December 2020 to 31 December 2025);
- Policy no. 400260064 “Student Accident” with Generali Italia S.p.a. (valid from 1 October 2020 to 30 September 2025).

These coverages also apply to mobility students and have worldwide territorial validity.

The Legal Office responsible for insurance coverage will renew the policies upon expiry and publish the details of the new coverage on the University website at the link <https://www.unimib.it/servizi/studenti-e-laureati/opportunita-e-facilities/assicurazioni>.

In any case, students must comply with the regulations relating to prevention and safety of the Erasmus destination. In the event of an accident, occurring during activities related to the implementation of the Program, students must immediately inform the University Legal Office at the email address assicurazioni@unimib.it.

Students can find all the information on the coverage offered by the University on the website at the link: <https://www.unimib.it/servizi/studenti-e-laureati/opportunita-e-facilities/assicurazioni>

The University Legal Office, upon request submitted in time to the email address assicurazioni@unimib.it, issues the certificate of insurance coverage to those who request it.

The University does not offer health coverage. Students are directly responsible for the procedure for their own health coverage abroad according to current legislation. The University, after checking the budget availability, may assign eligible students a Health Bonus as a contribution towards the stipulation of additional health insurance. The Bonus, if approved by the University bodies, will be paid as a balance at the end of the mobility upon presentation of the Certificate of Coverage and payment receipt. The University is exempt from any health expenses incurred in the event that students fail to take out supplementary health insurance.

Students should also inquire before departure about the extent of National Health Care in the country of destination as follows:

- By consulting the **Interactive Guide: “If I leave for...”** published on the website of the Ministry of Health http://www.salute.gov.it/portale/temi/p2_4.jsp?area=Assistenza%20sanitaria;
- By going to the local Azienda Socio Sanitaria Territoriale (A.S.S.T.).

Art.28- Travel Bonus- Travel Contribution

The Erasmus+ Indire National Agency annually assigns to the University a European funding aimed at providing a contribution to travel expenses: Travel Bonus. The University assigns the contribution to all eligible students until the European funding is exhausted in order of ranking. As part of the Erasmus+ Community Programme, the European Commission has established that the travel contribution is modulated based on the distance from the Erasmus destination as provided for by the national provisions attached to the Erasmus 2025 Programme Guide, as follows:

Trip distance	Ecological travel (travel only by train, car, or carpooling outbound and inbound)	Non-ecological travel
10-99 km	€. 56,00	€. 28,00
100-499 km	€. 285,00	€. 211,00
500- 1.999 km	€. 417,00	€. 309,00
2.000- 2.999 km	€. 535,00	€. 395,00
3.000- 3.999 km	€. 785,00	€. 580,00
4.000- 7.999 km	€. 1.188,00	€. 1.188,00
8.000 km o più	€. 1.735,00	€. 1.735,00

The Travel Bonus will be paid as a settlement at the end of the mobility upon presentation of the nominative outward/return travel documents. The mileage range is calculated by the UE Distance calculator tool. The University is taken into consideration as the place of origin of the trip.

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PART IV - CANDIDATES WITH SPECIAL NEEDS

Art.29 - Candidates with Special Needs

Students with disabilities (DIS) or Specific Learning Disorders (DSA), who at the time of enrolment have presented regular certifying documentation, may apply for an additional contribution funded by the EU. Anyone requiring further information or any logistical support to assess the logistical/organizational aspects of the experience abroad, can request an appointment with the Disability and DSA Service by sending an e-mail to helpdesk.binclusion@unimib.it.

Art.30 - Additional Contribution for Erasmus Study Students with Special Needs

Students with special needs who have been successful in the Erasmus selection process may apply for the additional contribution. The Erasmus National Agency/Indire will communicate the opening of the assessment procedure for the allocation of the contribution to the University, which will contact students directly to inform them about how to submit the application. In order to qualify for the contribution, students must provide an estimate of the additional costs they will incur during the Program. The additional contribution is based exclusively on **real costs actually incurred**: students are therefore required to keep all payment receipts.

Upon completion of the assessment, the Erasmus National Agency/Indire will send a communication to the **University**, which will disburse the additional contribution, subject to verification of the payment receipts.

PART V - DOUBLE MASTER'S DEGREE PROGRAMS

Art.31 - Double Master's Degree Programs with Erasmus Study Destinations

The Double Master's Degree Program allows students to gain two qualifications: one from the **University** and one from an Erasmus Destination University.

Following a specific agreement, the **University** and an Erasmus Destination University establish a shared study plan based on which the selected students spend part of their career at the Erasmus Destination. Upon completion of the study course, both Universities will issue their qualification. Each Double Degree Program has a Scientific Coordinator responsible for the study plan of mobility students.

The **University** is re-establishing Double Master's Degree agreements with the following Erasmus Destinations:

- Université de Paris, France, reserved for students enrolled in the Master's Degree courses in Industrial Biotechnologies (F0802Q), Biotechnology in Medicine (F0901D), Biology (F0601Q) -
Scientific Coordinator Prof. Raffaella Meneveri;
- Université Nice Sophia Antipolis, France, reserved for students enrolled in the Master's Degree course in Computer Science (F1801Q)-
Scientific Coordinator Prof. Rizzi Raffaella;
- Université de Savoie, France, reserved for students enrolled in the Master's Degree course in Tourism, Territory and Social Development (F4901N)-
Ad interim Scientific Coordinator Prof. Daconto Luca.;

The Erasmus Destinations of Double Master's Degree will be allocated subject to the signing of the respective Agreements.

For anything not explicitly taken into consideration in "Part V - Double Master's Degree Programs", the articles of the previous parts of this announcement shall apply.

Art.32 - Selection of Candidates for a Double Master's Degree

In order to be admitted to the Double Master's Degree program, students enrolled in the courses described in article 40 above must pass the Erasmus selection. These students must apply to the Online Secretariats as per article 11 of this contest by selecting the "Erasmus Contest for the 2024/2025 a.y. Double Master's Degree". **For the selection of the Double Master's Degree Erasmus students, an interview is mandatory** by the Department Erasmus Committees integrated by the Scientific Coordinators who will assign an additional as previously indicated in this announcement.

Students interested in both the Double Master's Degree opportunity and Erasmus for study purposes may also apply for the Erasmus Study contest for their department. The position in the ranking, suitable for the departure for the Erasmus

destination of the Double Master's Degree, is considered automatically confirmed by the student and renders the application to the Erasmus contest void.

Art.33 - Scholarships and University Fee Exemption

The disbursement of the scholarship follows the ways foreseen for the Erasmus for study program. The economic benefit for the Double Master's Degree is guaranteed up to a maximum of 9 months without prejudice to the provisions of the respective agreements. Double Master's Degree students, in addition to the economic benefit as per article 24 of this contest, are entitled to exemption from the payment of university fees for the a.y 2025/2026 with the sole exclusion of regional tax and stamp duty.

PART IX - FINAL PROVISIONS

Art.34 - Erasmus without Paper-EWP Digitalization Process

The rules laid down in this contest may be modified, even substantially, as a result of the Erasmus Without Paper-EWP digitalization process. EO will provide appropriate and timely communication to all eligible students via the service email outgoing.erasmus@unimib.it and/or during the dedicated meetings and/or webinars.

Art.35 - Communications

According to article 26 paragraph 1 of the Student Regulation, **the only official channel of communication between students and the University** is the **university e-mail address** (*username@campus.unimib.it*).

For general information on this contest, students should write to the following e-mail address info.erasmus@unimib.it managed by **Bicocca University Angels-BUA**. After the publication of the final rankings, communication to Erasmus students will take place exclusively via the e-mail address outgoing.erasmus@unimib.it.

Students are required to update their personal **Online Secretariats** page. The Administration takes no responsibility for the loss of communications due to inaccurate information of the address by the candidate or to lack of or late communication of the change of address.

Art.36 - Person in Charge of Proceedings

Pursuant to Law no. 241 of 7 August 1990, the Person in Charge of Proceedings is Agnese Cofler, Head of International Affairs Division, University of Milano-Bicocca.

Art.37 - Final Provisions

Applications to participate in this contest will be handled in accordance with the requirements of Legislative Decree no. 196 of 30 June 2003 - "Personal Data Protection Code" and EU Regulation 2016/679 (General Data Protection Regulation).

Please note that, pursuant to article 71 of Presidential Decree 445 of 28 December 2000, the Administration will carry out appropriate verifications, including randomly, and in all cases in which there are reasonable doubts regarding the truthfulness of the self-declarations.

For all the matters not covered by this contest, the laws and regulations in force regarding public contests and university study awards shall apply.

THE RECTOR

Prof. Giovanna Iannantuoni

(digitally signed pursuant to article 24 of Legislative Decree 82/05)

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International Affairs Division, Agnese Cofler

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