UNIVERSITÀ DEGLI STUDI DI MILANO – BICOCCA
PIAZZA DELL'ATENEO NUOVO, 1 - 20126 MILANO

ENROLLMENT GUIDE

Academic Year 2026/2027

⏰ Deadlines and General Rules

Final deadline <u>for EU and non-EU citizens legaly resident in Italy:</u> 20 November 2026, 23:59 (CEST)

⚠ **Important:** Please note that, pursuant to articles 4, comma 3 of the Regolamento Studenti D'Ateneo (University Student Regulations), enrolment is finalized only by the payment of the first installment/down payment by the same deadline set forth for enrolment in the Call for Applications, in notices published on the University website and on the Universitaly portal.

ENROLMENT PROCEDURES

To enrol on the master's degree in Medicine and Surgery for A.Y. 2026/2027 candidates must follow the procedures outlined below making sure to meet the mandatory deadlines.

Candidates with **ASSEGNATO** status who fail to enrol by the deadline will lose their right to enrol, regardless of their reasons.

Candidates with **PRENOTATO** status who do not proceed to enrol will not be removed from the ranking list as long as they confirm their interest in being considered for subsequent ranking list updates via their reserved area on the Universitaly website.

1. Standard Procedur:e (First-Time Students)

Candidates with ASSEGNATO status and candidates with PRENOTATO status (opting to enroll) must:

1. Register on the online student registry **Segreterie OnLine**;
2. After login in to **Segreterie OnLine** using your credentials, click on "Ammissioni" and select "Ammissione CdLMCU in MEDICINE AND SURGERY" (**EU and non-EU citizens legally resident in Italy**);
3. **Non-EU candidates residing abroad (visa applicants)** must select "Ammissione CdLMCU in MEDICINE AND SURGERY_NON UE";

During the application process, in the section **"Gestione titoli e documenti per la valutazione"** candidates are required to upload language documentation based on the following criteria:

- **Non-native English speakers:** must upload an official English language certificate of level **B2 or higher**.
- **Native English speakers or applicants who completed a degree/program taught entirely in English:** are exempt from providing a language certificate. Instead, they must upload the **exemption self-declaration form** confirming their status.

4. Enroll on the course by clicking on "Immatricolazione", making sure to select the correct type of enrolment from the list shown;

5. Pay the first tuition fee instalment (€146.00) by the same deadline given for enrolment, paying particular attention to dates and times set by the Ministry for each rankings update, using one of the following **PagoPA** payment methods:
   a. **Online:** via the payment link available in your Segreterie OnLine account.
   b. **Printed payment notice:** payable through any PagoPA payment provider (banks, authorised tobacconists, etc.; **post offices are excluded**).
   c. **CBILL:** Interbank/SIA Code **1G192**

📝 2. Special Cases

📜 Students Previously Withdrawn or Whose Student Status Has Expired

What to do Complete the online enrolment procedure in **Segreterie OnLine**, selecting **"Withdrawn Student"** or **"Expired Student Status"** at the end of the application, and pay the first tuition fee instalment (€146.00)

Credit recognition After completing your enrolment, you may request recognition of previously completed examinations by emailing the Student Office of your degree programme.

Please attach:

- the application form for recognition of previous academic studies;
- any supporting self-certifications;
- a copy of a valid identity document.

📜 Students Already Holding a University Degree (Credit Transfer / Shortened Degree Programme)

What to do Complete the online enrolment procedure in **Segreterie OnLine**, selecting **"Career Shortening"** at the end of the application, and pay the first tuition fee instalment (€146.00)

Credit recognition After completing your enrolment, you may request recognition of previously completed examinations by emailing the Student Office of your degree programme.

Please attach:

- the application form for recognition of previous academic studies;
- any supporting self-certifications;
- a copy of a valid identity document.

🏛 Students Transferring from Another University

What to do

Complete the online enrolment procedure in **Segreterie OnLine**, selecting **"Transfer"** at the end of the application, and pay the first tuition fee instalment (€146.00)

At your current university

Submit a formal request for an outgoing transfer.

Once the University receives your academic transcript (transfer documents), your academic record will be assessed by the Degree Programme Board (estimated processing time: approximately 60 days).

No additional documentation needs to be sent to the Student Office.

⚠ An incoming transfer fee of **€100.00** applies.

🔄 Internal Programme Transfer (Students Already Enrolled Beyond the First Year at the University of Milano-Bicocca)

Candidates already enrolled on a degree course at the University of Milano-Bicocca for at least one year who wish to change their degree course must renew enrolment for the 2026/2027 Academic Year and pay the first tuition fee instalment (€146.00) for your current programme (Student Records > Enrolment) by the deadlines set for each ranking update.

Then fill out the appropriate form and finally send it together with the receipt of the payment of the first installment/down payment in .pdf format to the e-mail address segr.studenti.medicina@unimib.it by the deadlines set for each ranking update.

🔄 Change of Degree Programme (First-Year Students Enrolled at Milano-Bicocca in 2026/2027)

⚠ **Follow this procedure only if you have already enrolled in the first year during the 2026/2027 academic year and wish to change degree programme.**

Do **not** use **Segreterie OnLine**.

Send the dedicated application form (available **here**) by email to: **ammissioni@unimib.it**

Email subject:

Change of Degree Programme – [Degree Programme Name] – [Student ID Number]

This procedure is **free of charge**.

Useful Contacts

Admissions and Enrolment Office ammissioni@unimib.it

Student Administration Offices Please refer to the dedicated **UNIMIB Student Administration Offices** webpage Segreterie UNIMIB

Tuition Fees and ISEE For information, visit the dedicated webpage or email: contribuzione@unimib.it

Disability and Specific Learning Disorders (SLD) For dedicated support, visit the relevant webpage or contact: info.binclusion@unimib.it