

ADMISSION NOTICE
Academic Year 2020-2021
Department of Psychology
Master Degree in “Developmental Psychology and Educational Processes”
Class LM-51 (Psychology)

1. AVAILABILITY OF PLACES

For the academic year 2020-2021 the Master Degree in Developmental Psychology and Educational Processes has a restricted number of **120** places, of which:

- **117** reserved to EU students (including Italian) and Extra-EU students with residency in Italy (art. 26 Law 189/2002);
- **2** reserved to Extra-EU students resident abroad (requiring student visa);
- **1** reserved to candidates from the Republic of China (**Marco Polo Project**).

In the absence of applications reserved to the 2 Extra-EU students resident abroad and the 1 to candidates from the Republic of China, the places will be used for EU students and Extra-EU students with residency in Italy.

2. ADMISSION REQUIREMENTS

The applicants need to possess the requirements indicated below and to finalize a pre-enrollment application. Should the applications exceed the available places, a ranking list will be published, following the criteria specified below (point 4).

To be admitted to the first year of course, applicants are required to:

- 1) Have earned:
 - a) any first-cycle 3-year minimum academic degree or expect to earn it by **31st October 2020** (conditional admission), provided that the applicant has already earned at the time of the application 88 CFU (ECTS) distributed in at least 6 of the 8 Italian disciplinary scientific sector areas (SSD see **Annex 1**)
In each of the 6 Italian disciplinary scientific sector areas, are required at least 6 CFU (ECTS)
OR
 - b) a suitable 3-year minimum foreign degree (e.g., BA/BSc comparable to the Italian degree in Psychology) or expect to earn it by **31st October 2020** (conditional admission)
- 2) Before the **Pre-enrollment application**:
 - a) have earned a B2 English language certificate recognized by the Università degli Studi di Milano - Bicocca: https://www.unimib.it/sites/default/files/tabella_inglese.pdf
OR
 - b) have passed one (or more) exam of B2 English Language of at least **4 CFU** (ECTS) within the academic career
OR
 - c) have earned the Between Open Badge “Inglese B2” (only for Bicocca students)
OR
 - d) have passed the “Laboratorio di Inglese per la professione” at the Bachelor Degree in Psychosocial Sciences of Communication of the University of Milano-Bicocca

Candidates not in possession of the requirement referred to in point 2, may be admitted under condition as long as they fulfill this requirement by 31st December 2020. In the event of non-achievement, registration will be canceled automatically.

3. PRE-ENROLLMENT, REGISTRATION, AND APPLICATION FEE

3.1 Pre-enrollment

The pre-enrollment application form must be filled in **between 8th June 2020 and 31st July 2020 (12.00 local time GMT + 1)**, by **uploading all required documents (see Annex 2) and by paying the €10 application fee by 3rd August 2020** (see point 3.3).

Extra-EU students residing abroad (requiring student visa) **DO NOT** need to pay the application fee.

3.2 Registration

The pre-enrollment application form must be filled online at the Online Registry (<http://www.unimib.it/segreterieonline>; click top-right of the page for the English (EN) version).

Applicants must register if they access the Online Registry for the first time. Applicants can register only once.

The following information is needed:

- Fiscal code
- Personal data
- Residence and Domicile
- Telephone and email

Foreign applicants without a fiscal code do not need to enter a fiscal code.

Following completion of the required information, the applicants will be given a username and a password after which they can login for the pre-enrollment.

Details on how to fill in the application form and upload documents are reported in **Annex 2**.

3.3 Application fee payment

Once the applicant has filled in the application form and uploaded the documents, she/he is requested to pay an application fee of €10 using PagoPa. The applicant can pay the bulletin in the Online Registry by pressing the appropriate button. There are three ways to pay:

1. Print the payment slip and pay it to any payment service provider of the PagoPA circuit (banks, tabacconists, etc. ... Note: it is not possible to pay at the post office);
2. Pay online: using the appropriate link on the “segreteria on line” webpage students can access the online payment function that will offer all payment service providers participating in the PagoPA circuit (there are different possible methods, as debiting a current account or payment by credit card);
3. For banks using the CBILL system, the interbank code or SIA code is: 1G192.

If the button is not present, it means that not all documents have been uploaded or the CFU declaration (if required) has not been confirmed.

Extra-EU students resident abroad (requiring student visa) do not need to pay the application fee.

The bulletin can be paid by the deadline (**3 August 2020**). Applicants will not be considered if they do not pay in time.

4. ADMISSION BOARD AND RANKING LISTS

The Admission Board is nominated by the Department of Psychology.

Provided that the requirements have been met, the applicants will be ranked by the Board according to Grades achieved in their academic career. Their best grades obtained in 88 CFU/ECTS, distributed in at least 6 out of 8 Italian disciplinary scientific areas, will be considered. The admission board will calculate the score more favorable for the candidate relying on the application submitted by the candidate.

In case of equal score, the younger candidate is preferred (art. 3 comma 7 of Law n. 127/1997).

The ranking lists are published on **11th September 2020** in the online Albo Ufficiale dell'Università and will be available at <https://www.unimib.it/didattica/corsi-studio>.

Admission will be conditionally granted following verification of the qualifications declared by the student in case the candidate has not obtained them yet.

Extra-EU students must also pass a test of knowledge of spoken and written Italian language, with particular reference to scientific psychological language.

This test will take place:

- in remote mode on 17th July 2020, for candidates who have sent a request for enrollment to the test to segr.studenti.psicologia@unimib.it, by 16th July 2020, with the subject "Request for remote test mode for Italian language" specifying an address Skype; more information about the test will be published at <https://www.unimib.it/internazionalizzazione/informazioni-studenti-stranieri/studenti-stranieri-extra-ue>

5. ENROLLMENT

Admitted candidates must enroll at the Online Registry (<http://www.unimib.it/segreteriaonline>) between **14th and 18th September 2020**, following instructions published together with the ranking lists.

Should any place become vacant due to withdrawal or no enrollment, the remaining available places will be assigned taking into account the progressive order of the ranking. With a specific notice on the website <https://www.unimib.it> on 21 September 2020, any other available places will be indicated. Admitted candidates must enroll at the Online Registry (<http://www.unimib.it/segreteriaonline>) between **22th and 24th September 2020**

Should any further place become vacant due to withdrawal or no enrollment, the remaining available places will be assigned taking into account the progressive order of the ranking and the declaration of availability of the candidates for **repechage**.

In order to participate in the allocation of any available places, candidates not admitted on 21 September 2020 must declare their availability for repechage from 22 to 24 September 2020.

This availability must be manifested only and exclusively by connecting to the services of "Segreteriaonline" (<http://www.unimib.it/segreteriaonline>) in the "Ammissione" section. The procedure will present the courses of master's degree in which students are not admitted and for which students can select in the column "Ripescaggio" the item "Presenta Domanda".

With a specific notice on the website <https://www.unimib.it> on 25 September 2020, any other available places will be indicated, as well as the positions in the ranking that can enroll. Registration will be carried out from 28th to 30th September 2020, exclusively for candidates who have declared their availability to repechage ("ripescaggio").

6. TRANSFERS

Students of other Master Degrees of the Class LM-51 (D.M. 270/04) can transfer to the first year of PSPE if they are in a suitable position in the ranking list. They must therefore pre-enroll and, should they be admitted, enroll to the PSPE Master Degree while also handing in a transfer request at the other Master Degree to which they are currently enrolled.

Students can also transfer to the second year to PSPE, without applying for the pre-enrollment, if they have passed exams (at least 60 CFU) that can be recognized as valid. To transfer, students must send by e-mail to the “Segreteria Didattica di Psicologia” (psicologia.didattica@unimib.it) by 17 July 2020, the following documents:

- Self-declaration of first-cycle degree, containing all exams, grades, CFU, Italian disciplinary scientific sector areas (SSD);
- Self-declaration of master degree which they are currently enrolled, containing all exams that they have passed, grades, CFU, Italian disciplinary scientific sector areas (SSD).

7. GENERAL WARNINGS

When applying, candidates are accepting the rules of this Admission notice and will be excluded should they fail to follow them.

The pre-enrollment application cannot be modified after completion.

Current regulations in place apply in relation to any issue not expressly addressed in this admission notice.

8. CONTACTS

Information concerning this notice, admission and registration:

ammissioni@unimib.it

Information concerning this master degree, and admission to the second year:

Ufficio Gestione Carriere:

<https://www.unimib.it/servizi/segreteria-studenti>

E-mail: segr.studenti.psicologia@unimib.it

Foreign Office:

<https://www.unimib.it/internazionalizzazione/informazioni-studenti-stranieri>

E-mail: welcome.desk@unimib.it

ANNEX 1

Italian disciplinary scientific sector areas

MAIN CONTENT	SECTOR
Cognitive Psychology, Experimental Psychology	M-PSI/01
Neuroscience, Psychobiology	M-PSI/02
Psychometrics and Quantitative Methods	M-PSI/03
Developmental Psychology	M-PSI/04
Social Psychology	M-PSI/05
Organizational Psychology, Work Psychology	M-PSI/06
Dynamic Psychology	M-PSI/07
Clinical Psychology	M-PSI/08

ANNEX 2

Details of the pre-enrollment application and documentation upload

a) How to fill in the pre-enrollment application

After registration and log-in, select 'Admission', then select "Preiscrizione al Corso di Laurea magistrale in Psicologia dello Sviluppo e dei processi Educativi" and enter the information required.

In particular, it is required to upload:

1. a scan of a valid ID;
2. a picture of the applicant (bitmap or jpeg) of at least 300x400 pixel. The picture should contain the applicant's face on a clear background (i.e., as pictures for ID);
3. required documents as listed at the following point d).

The applicant must choose between two options:

- EU (including Italy, Norway, Iceland, Lichtenstein, Switzerland, Great Britain, and San Marino Republic) or Extra-EU applicants with residency in Italy;
- Extra-EU resident abroad (requiring student visa)
- Candidates from the Republic of China (Marco Polo Project).

b) Declaration related to study degrees and English language knowledge

The applicant must fill in the section concerning English language knowledge. The applicant must declare if she/he:

- has passed one (or more) exam of B2 English Language of at least 4 CFU within the academic career;
- has earned a B2 English language certificate (among those recognized by Università degli Studi di Milano - Bicocca: https://www.unimib.it/sites/default/files/tabella_senato_10_02_2020.docx_-_documenti_google.pdf);
- has passed the "Laboratorio di Inglese per la professione" at the Bachelor Degree in Psychosocial Sciences of Communication of the University of Milano-Bicocca.

The applicant who has earned the Open Badge Bbetween "Inglese B2" (only Bicocca students) will find the section already completed.

Applicants must fill in the section concerning the required admission degree.

Candidates not in possession of the requirement referred to in point b), must skip the section and can be admitted under condition provided that they fulfill this requirement by 31st December 2020. In the event of non-achievement, registration will be canceled automatically.

c) Declaration of curricular pre-requisites (only for applicants graduated/on the point of graduating in an Italian University)

After filling in the pre-enrollment application, the applicant must fill in the "Dichiarazione requisiti curriculari" concerning the required 88 CFU by the application deadline (31st July 2020).

d) Upload of the required documents

Applicants who have a degree or are close to graduating from a Foreign University

The admission requirements are checked by the Admission Board. The applicants must upload:

1. Degree certificate in English or Italian (if the original is in another language, they must upload the translation in English or Italian), if already obtained. If not yet obtained but expected to be obtained by 31st October 2020 (mandatory term), European citizens must attach a signed self-declaration (**Annex 3**) of being on the point of graduating in which the relevant information concerning the degree is reported; on the contrary, Extra-EU citizens (requiring student visa, as well as Marco Polo Project) must attach an official certificate issued by the foreign university certifying the achievement of the title by 31st October 2020
2. Transcript of records in English or Italian (if the original is in another language, they must upload the translation in English or Italian);
3. (Optional but desirable) Detailed description of their course syllabus (exam programs) in English or Italian (if the original is in another language, they must upload the translation in English or Italian);
4. (Optional) Documentation on foreign degree: “Dichiarazione di Valore in loco” **OR** “Diploma Supplement” **OR** Cimea Certificate (www.cimea.it);

European applicants can self-declare documents related to points 1 and 2.

If the documentation regarding the foreign degree (point 4) is not uploaded, it must be sent to the Foreign Office (welcome.desk@unimib.it) within 45 days from enrollment.