

Training and Student Services Department/FT/AB

In case of any doubts about the meaning of the text, refer to the Italian version.

## THE RECTOR

- Having regard to** the provisions of Legislative Decree No. 68 of 29 March 2012;
- Having regard to** the Statute of the University of Milan – Bicocca, enacted with Rectoral Decree No. 0010332/15 of 3 March 2015;
- Having regard to** the Regulation on research doctorate programmes of the University of Milan – Bicocca, pursuant to Ministerial Decree No. 45 of 08 February 2013, enacted with Rectoral Decree No. 0018795/13 of 4 July 2013;
- Having regard to** the resolution of the Board of Directors of the University of Milan - Bicocca da dated 30 April 2019;

## DECLARES

### Art. 1

The opening of the admissions procedure for the assignment of **50 beds** in number for the academic year 2019/2020 in the University College Building U22 - Via Mantova - Sesto San Giovanni - or, in the event of the unavailability of places, in other university hostels for young people who wish to undertake a research doctorate programme and who reside outside the Lombardy region or in the provinces of Sondrio, Cremona and Mantua that are poorly connected to the city of Milan.

### Art. 2

#### **(Requirements for participation in the admissions procedure)**

EU and non-EU students who are regularly enrolled in the Academic Year 2019/2020 to the XXXV, XXXIV e XXXIII cycle of a Research Doctorate programme that has an administrative venue at the University of Milan – Bicocca, can participate in the admissions procedure. Doctoral students enrolled in Ph.D. programmes under the University of Milan - Bicocca for the Academic Year 2019/2020 with an affiliated campus and who carry out educational activities predominantly at the University of Milan – Bicocca may also participate, pursuant to Ministerial Decree 45/2013.

### Art. 3

#### **(Procedures and deadlines for the submission of applications)**

The application for participation in the admissions procedure which is to be compiled on a special form available from the Student Secretariat or downloaded from the web site [www.unimib.it](http://www.unimib.it), must be presented to the Fees and Student Support Office, Building U17 - Piazzetta Difesa per Le Donne - Milan, University of Milan - Bicocca, or by email to the following address

[segr.studenti.tasse@unimib.it](mailto:segr.studenti.tasse@unimib.it), attaching a pdf scan of the duly completed and signed application and the applicant's identity document from 9 September 2019 and up to the definitive deadline of 31 January 2020.

#### **Art. 4 (Hospitality period)**

The following periods of hospitality are provided in the college:

- 2 November 2019 – 31 October 2020 up to the maximum limit of 35 beds;
- 1 March 2020 – 28 February 2021.

#### **Art. 5 (Ranking formulation)**

The admissions procedure ranking will be drawn up on the basis of the positions held in the different rankings for admission to research doctorate programmes, starting from the top positions and then descending. In the event of equal ranking, priority will be given to those who come from the more distant provinces and to the youngest candidate. Beds will be assigned as a priority to first-year students (XXXV cycle). In the event that not all the beds are assigned to first-year Ph.D. students (XXXV cycle), the benefit may be extended with the same award criteria referred to above, to second-year Ph.D. students (XXXIV cycle) and, in the case of a further surplus of places, to third-year students (XXXIII cycle).

#### **Art. 6 (Publication of the interim ranking)**

The interim ranking for admission to the college with effect from 2 November within the limits of available places referred to in Art. 4, will be published for 15 days with effect from 26 October 2019 on the University's online official notice board and can also be availed of at the Student Secretariat, Building U17 - Piazzetta Difesa per Le Donne - Milan, and on the University's web site <http://www.unimib.it>. This publication is valid notification for all purposes as laid down by law.

#### **Art. 7 (Publication of the final ranking and appeals)**

The final provisional ranking will be published for 15 days with effect from 13 February 2020 on the University's online official notice board and can also be availed of at the Student Secretariat, Building U17 - Piazzetta Difesa per Le Donne – Milan, and on the University's web site <http://www.unimib.it>. This publication is valid notification for all purposes as laid down by law.

Requests for the review of provisional ranking results, duly justified, must be submitted within 7 days from the publication of the final provisional ranking.

Having examined the appeals, the final ranking list will be promptly published on the University's online official notice board. The ranking list can also be availed of at the Student Secretariat, Building U17 - Piazzetta Difesa per Le Donne - Milan, and on the web site: <http://www.unimib.it>. This publication is valid notification for all purposes as laid down by law.

### **Art. 8 (Assignment of beds)**

Beneficiaries will be notified **by mail** of the date on which to report at the Residence. **Acceptance of the bed assignment must take place within three days of the same, otherwise entitlement will be automatically forfeited.**

Students who are unable to attend, within the period specified, must communicate to the mail address: [booking.bicocca.fms.it@sodexo.com](mailto:booking.bicocca.fms.it@sodexo.com), the serious grounds of impediment; in order to obtain a suspension of the forfeiture, a statement of the bed's acceptance must be sent by mail together with the receipt of the deposit that will be forfeited in the event of cancellation.

For admission, it is compulsory for the student to submit the following documents:

- a) The receipt of the payment of the non-interest bearing deposit of € 250.00
- b) Documented evidence of enrolment in the Academic Year 2019/2020 (the receipt of the payment of university fees for inspection);
- c) Identity document (for inspection);
- d) 2 passport photographs (only for new admissions).

On taking possession of the room, the student must also sign a statement of acceptance of the Regulations for the colleges and the apartments as well as the printouts relating to the furnishings and materials supplied.

If the student who has taken possession of the assigned bed resigns within 7 days, the deposit will be withheld to cover the period of use.

**Resignations from bed assignments must be made to the Director of the College or Apartment with prior notice of 5 working days.**

### **Art. 9 (Monthly boarding fee)**

The monthly boarding fee for Ph.D students is EUR 206,35. With effect from 1 January 2020, the monthly fee will be adjusted, within the limits laid down by current legislation, on the basis of the variation determined by ISTAT in the consumer price index for families of workers and employees. Accommodation is usually in single rooms. If no place is available the student will be temporarily accommodated in a double room.

### **Art. 10 (Processing of personal data)**

The data will be processed in accordance with Legislative Decree No. 196 of 2003 (Code for the protection of personal data) and its subsequent amendments and additions, as well as the EU Regulation 2016/679 (General Regulation on Data Protection or, briefly, GDPR). It is possible to read the information at the following link: [https://www.unimib.it/sites/default/files/allegati/informativa\\_studenti\\_utenti\\_formazione\\_servizi\\_.pdf](https://www.unimib.it/sites/default/files/allegati/informativa_studenti_utenti_formazione_servizi_.pdf)

**Art. 11  
(Head of the Procedure)**

Pursuant to Law No. 241 of 7 August 1990, the Head of the Procedure under this call for application is: Head of the right to study sector, Training and Student Services Department, Support Services Department Head.

Candidates are entitled to exercise the right of access to procedural documents in accordance with applicable legislation.

The request, addressed to the Head of the Procedure, must be sent to the Protocol Office - Piazza dell'Ateneo Nuovo, 1 - 20126 Milan.

**THE RECTOR**  
**(Prof. Maria Cristina Messa)**  
Signed Maria Cristina Messa

D.R. n. 3876/2019  
Prot. n. 0055136/19  
On July 11th 2019

Published on the University's Official Notice Board on July 12th 2019