

Title	Literature review: how to build a good bibliography
Teacher	Michele Balzarini – Biblioteca di Ateneo Stefania Frascetta - Biblioteca di Ateneo
Language	English The online forum will be held in the language spoken in class (English or Italian).
Typology of proposal	seminar
CFU	2 CFUs (16 hours)
Hours (in class)	3 hours
Detailed objectives Expected outcome	Objectives to know and to use online tools for bibliographic research, with a special focus on the University Library's discipline-specific tools (databases, search engines, open archives etc.). At the end of the course students will be able to: <ul style="list-style-type: none"> • Identify and select the most authoritative and relevant sources for their subject • Cite sources correctly and manage complex bibliographies We recommend participating during the first year of doctoral school or at the very least, at the start of the documentation gathering process.
Table of contents	Contents: <ul style="list-style-type: none"> • Visual map software • Books and articles: search strategies • Multidisciplinary and subject-specific databases • The Google family (Google, Google Scholar and Google books) • BOA (Bicocca Open Archive) and other repositories • Reference management software • Alerts and RSS Feeds to keep a bibliographic search up to date • Library services for doctoral students
Detailed method	Blended learning: on-site kick off meeting, then the course will continue on the Moodle e-learning platform (forum, tutorials, homework, quizzes etc.). The class will be split into different working groups, each with its own subject-specific programme. Learning by doing: students will perform bibliographic research about their thesis subject, share lessons learned and obstacles with the tutor and other participants, reflect individually on their work and demonstrate acquired skills.
Evaluation	YES Participants must prove that they have acquired knowledge, skills and abilities on the subject of bibliographic research. The final tests will include a short bibliography and a quiz with open- and closed-ended questions.
Participants (min/max):	Max 35
Calendar:	Kick-off meeting: December 3, 2019. Online lessons: the 6 weeks following the kick-off meeting. Final meeting: End of January 2020
Notes:	Prerequisite: participants must have focused their research subject or research question for their doctoral thesis with their tutor

