**Template letter of intent for scholarship funding for class attendance of PhD programs**

Date: ....................

To the Chancellor

of the University of Milan - Bicocca

Piazza dell'Ateneo Nuovo 1

20126 Milan

Reference: Prof. ..................... ..

Coordinator of Research Doctorate in ............... ..

c / o ............... ..

Prof. ..................... ..

Director of Department of ............... ..

c / o .................

PhD School

Piazza dell’Ateneo Nuovo, n.1

20126 Milano

**Subject: Funding of n° \_\_\_\_\_ Ph.D Scholarships.**

The Company / Institution / University \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereby undertakes to finance n ° \_\_\_\_\_ PhD program scholarships in \_\_\_\_\_\_\_\_\_\_\_\_, curriculum\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, which will be established at this University in the 2020/2021 academic year, over a period of three years.

The Company / Institution / University is interested in the following research project:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The Company / Institution / University undertakes to pay for each year of the course:

a) the scholarship amount as approved by the University Board of Directors on February 24, 2015, i.e. € 16,238.47;

b) the separately managed INPS (social security) contribution in the amount of 22.82%;

c) starting from the second year of the course, the research budget as per art. 9 paragraph 3 of Ministerial Decree n. 45 of February 8, 2013, i.e. greater than or equal to 10% of the scholarship amount (10% corresponds to € 1,623.85)

as well as any increase in amounts imposed by the implementation of new laws and regulations, subsequent to the date of this letter.

\_\_\_\_\_\_\_\_\_\_\_\_\_ also undertakes to pay to the University:

d) A 50% increase of the scholarship amount or more, if the doctorate student stays abroad;

e) the amount requested for any additional charges due to laws and regulations.

The amount referred to points a), b) and c) will be paid to the University with a sole payment within 30 days from the date of receipt of the request sent by this University, or by N ° 3 annual installments; as follows:

- for the first year: € 19.944,09 within 30 days from the date of receipt of the request sent by the University;

- for the second year: € 19.944,09 + research budget by February 28, 2022;

- for the third year: € 19.944,09 + research budget by February 28, 2023.

The amounts referred to points d) and e) will be paid to the University within 30 days from the date of receipt of the request made by this Administration.

A duplicate of the agreement signed by our Legal Representative (or another person with appropriate authority) is attached to this letter, as well as an appropriate suretyship to guarantee the entire funding.

A copy of the letter of agreement must be provided to officialize the above commitment.

The legal representative of the institution[[1]](#footnote-1)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Administrative contact person in charge of the procedure[[2]](#footnote-2):

First name

Address

Phone number

Fax

e-mail

1. The signing legal representative must also sign the financing agreement. [↑](#footnote-ref-1)
2. Indicate an institution administrative person to stipulate the agreement. [↑](#footnote-ref-2)