

## Master's Degree programme in MATERIALS SCIENCE AND NANOTECHNOLOGY

### • INSTRUCTIONS FOR ENROLMENT

To enrol (**strictly by 24 October 2025**), you must log in to [Segreterie online](#) and choose from the menu:

- “Area registrato” if you are a graduate/undergraduate student at another university,
- “Segreteria” if you are a graduate/undergraduate student at University of Milano-Bicocca,

then select “Immatricolazione” > “Corsi di laurea ad accesso libero” > “Corsi di laurea magistrale” > “*Materials Science and Nanotechnology*”.

At the end of the registration process, confirm and proceed with the payment of the first university fee.

Payment can be made in one of the following ways:

1. By printing the payment notice, which can be paid at any payment service provider of the PagoPA circuit (e.g. banks, tobacco shops, etc.);
2. By paying online: using the appropriate link on your Segreterie Online page, you can access the online payment function that will list all the payment service providers belonging to the PagoPA circuit (available methods include debiting the current account and payment by credit card);
3. Using the CBILL system: the interbank code or SIA code is: 1G192.

Payment must be made by the registration deadline (**24 October 2025**).

### • DEGREE PROGRAMME TRANSFER PROCEDURES FOR STUDENTS ALREADY ENROLLED IN PREVIOUS YEARS IN ANOTHER MASTER'S DEGREE PROGRAMME AT THE UNIVERSITY OF MILANO-BICOCCA

In order to change degree programme, students enrolled in previous years in a Master's degree programme at this University must:

1. renew their enrolment for the academic year 2025/2026 for the degree programme in which they are currently enrolled;
2. pay the PagoPA payment slip downloadable from Segreterie online (payments section);
3. complete the transfer application. From the menu, first click “Carriera” and then “passaggio di corso”.

The transfer procedure entails the payment of a contribution of **116 euros**. This payment must be made at the same time as submitting the transfer application.

After evaluation by the competent teaching structures, the decision to validate examinations will be notified via email.

The academic career will only be fully activated after the assessment and validation procedure of the previous examinations.

You may apply for a course change **from 15 July until 30 September 2025**.

### • ENROLMENT PROCEDURES FOR STUDENTS ENROLLED ON A MASTER'S DEGREE COURSE AT ANOTHER UNIVERSITY WHO NEED TO TRANSFER TO THE UNIVERSITY OF MILANO-BICOCCA

Students enrolled in a Master's degree programme at other universities who intend to transfer to our University must first submit an application for career assessment for admission to the Master's degree programme in Materials Science and Nanotechnology and be admitted, after which they must:

1. submit an application for transfer to the university of origin;
2. enrol on [Segreterie online](#) and pay the PagoPA payment slip (indicating, when requested in the online procedure, that you are enrolling with a transfer from another university).

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The transfer entails the payment of a contribution of 100 euros, which will be uploaded to the student's personal page after the competent didactic department has received the career certificate from the University of origin.

After evaluation by the competent didactic structures, the decision to validate the examinations will be notified by email. The student's academic career will be activated only after the assessment and validation of the examinations.

### • ENROLMENT PROCEDURES FOR STUDENTS WHO WITHDRAWN FROM STUDIES AND STUDENTS WHO LOST THE STUDENT-STATUS

Students who previously have withdrawn from studies or have lost the student status, must enrol and pay the PagoPA payment slip indicating, when requested in the online procedure, that they are enrolling as “rinunciatari/decaduti”.

After enrolment and **by 30 September 2025**, if they intend to request recognition of educational activities carried out in previous academic careers, they must send an email to [segr.studenti.scienze@unimib.it](mailto:segr.studenti.scienze@unimib.it) requesting recognition of previous academic careers, enclosing (only for candidates from outside the University) exam syllabi and a self-certification indicating the University and the degree course in which they were enrolled, the year of first enrolment and the list of exams taken with grade, date, credits and SSD (i.e. settori scientifico-disciplinari).

After evaluation by the competent teaching structures, the decision to validate the examinations will be notified by email.

### • ENROLMENT PROCEDURES FOR STUDENTS ALREADY IN POSSESSION OF A MASTER'S DEGREE

Students already in possession of a master's degree must enrol and pay the PagoPA payment slip, indicating, when requested in the online procedure, that they are enrolling via “abbreviazione di carriera”.

After enrolment and **by 30 September 2025**, if they intend to request recognition of examinations carried out in their previous academic career, they must send an email to [segr.studenti.scienze@unimib.it](mailto:segr.studenti.scienze@unimib.it) requesting recognition of their previous academic career, enclosing, only for candidates from another university, exam syllabi and a self-certification stating the degree obtained and the university with the relative graduation mark and date, the year of first enrolment and the complete list of exams taken with date, grade, credits and SSD (i.e. settori scientifico-disciplinare).