

ADMISSION TO THE MASTER'S DEGREE COURSE IN ASTROPHYSICS AND SPACE PHYSICS – F5801Q

A.Y. 2021-2022

With the application of Ministerial Decree 270/2004, access to the Master's Degree courses is subject to the possession of specific curricular requirements and the adequateness of personal preparation, verified by competent academic structures with methods defined in Academic Regulations.

The Master's Degree course in Astrophysics and Space Physics is an open access course. As specified in articles 5 and 6 of the Master's Degree course Regulations, at least 18 certified university credits (CFUs) in the scientific and disciplinary sectors of Physics are required (from FIS/01 to FIS/08) and 18 certified CFUs in the scientific and disciplinary sectors of Mathematics (from MAT/01 to MAT/09). In an evaluation interview, the committee will verify necessary knowledge and suggest a suitable path for students so that they can successfully pursue their studies. Should the candidate's curriculum present insufficient preparation in Quantum Mechanics, which may also be acquired by attending single courses and passing relative exams, the candidate will be required to sit a written exam in Quantum Mechanics on topics specified in the attached file on the e-learning page of the course: <https://elearning.unimib.it/course/view.php?id=22554>. Course admission also requires at least a B2 level of knowledge of the English language.

FIRST ADMISSIONS SESSION

1. Deadlines for submitting application

Submission of applications by graduate students or students who will graduate by 23 December 2021:

Deadlines for the submission of study evaluation applications	Dates of interviews and the exam
From 23 June to 7 July 2021	12 July 2021, 14.30 hours
From 15 May to 26 August 2021	2 September 2021, 10.00 hours
From 27 August to 22 September 2021	28 September 2021, 10.00 hours

Non-EU citizens in the process of applying for a visa should participate in this admissions session.

Interviews will be held remotely only, as will the Quantum Mechanics exam. Information and details on remote interviews and sitting the exam will be published on the following page of the Master's Degree Course Website: <https://elearning.unimib.it/course/view.php?id=22554>.

2. Application procedure

The application for study evaluation must be filled out online, on the University of Milano-Bicocca website, <http://www.unimib.it/segreterieonline>, in accordance with the following instructions.

2.1 Registration on the Online Student Registry platform (initial access only)

If candidates are accessing the system for the first time, they must enter their personal information by selecting *Registration* in the Confidential Area and follow the specified procedure. The following details are required for registration: tax code, personal information, residence and domicile address, phone number and email (used by the University to send any notifications to the candidate). Registration may only be performed once. Foreign candidates without a tax code can still register and must select "Foreign student without tax code".

Once registration is completed, the user name assigned by the system and the chosen personal password enable the candidate to login to register for the study evaluation procedure (to recover your password go to this page: <https://www.unimib.it/servizi/service-desk/account-e-servizi-accesso/recuperocambio-password-account>).

Please note: after authentication you will receive an email confirming registration sent to the address you provided during registration. Definitive account activation may take the system up to 24 hours, even after

reception of the email confirming registration. This is why signing up to the study evaluation procedure at the last minute is not recommended.

2.2 Filling out the application

Login to the Registered Area, select “Evaluation Test”, proceed then selecting the competition “ASTROPHYSICS AND SPACE PHYSICS – Study evaluation for admission to the Master’s Degree” and then enter information. The registration procedure involves:

1. entering a scanned valid identity document for the candidate;
2. entering a passport photo in digital format, which will be printed on the University badge should you enrol. You must include one photo for the documents, in bitmap or jpeg format with a resolution of at least 300x400 pixels. For the photo to be valid, it must show your face only, against a light background;
3. entering qualifications as described here below.

Therefore it is recommended that the candidate prepares all necessary documentation before proceeding with registration.

2.3 Entering qualifications in the procedure

When filling out the application for evaluation, graduated or graduand candidates must upload requested documentation on the page “Management of qualifications and documents for evaluation”¹:

- **Graduates/graduands from this University**

Students from this University are not required to attach self-certification with information on academic qualification and the list of assessments passed (with indication of relative credits and scientific and disciplinary sectors).

- English language certification; additional specifications can be found here below in the “Level B2 English Language Certification” paragraph.
- Any other qualifications and/or certifications of activities (optional).

- **Graduates from other Universities**

- COMPULSORY self-certification of qualification, with specification of exams, credits and scientific and disciplinary sectors (if you do not have a pre-filled sworn declaration from your University, it is recommended you use the form entitled “Personal Sworn Declaration of University enrolment, qualifications, exams”, downloadable on the following page <https://www.unimib.it/servizi/segreteria-studenti/modulistica>). The sworn declaration and self-certification must both be signed.
- English language certification; additional specifications can be found here below in the “Level B2 English Language Certification” paragraph.
- Any other qualifications and/or certifications of activities (optional).

- **Graduands from other Universities**

- COMPULSORY self-certification of study course enrolment, with proof of assessment results and indication of relative credits and scientific and disciplinary sectors (if you do not have a pre-filled sworn declaration from your University, it is recommended you use the form entitled “Personal Sworn Declaration of University enrolment, qualifications, exams”, downloadable on the following page <https://www.unimib.it/servizi/segreteria-studenti/modulistica>). The sworn declaration and self-certification must both be signed.
- English language certification; additional specifications can be found here below in the “Level B2 English Language Certification” paragraph.
- Any other qualifications and/or certifications of activities (optional).

- **Candidates with a foreign qualification (Italian, European or Non-EU citizens legally residing in Italy)**

¹ It is hereby specified that **MIN 0** means that file upload is not compulsory, **MIN 1** requires you to upload the attachment otherwise you will not be able to proceed with filling out the application. **MAX** refers to the maximum number of attachments that can be uploaded.

Candidates with a foreign qualification must submit their application online and **attach the following documentation** for evaluation on the page entitled “Management of qualifications and documents for evaluation”:

1. academic qualification;
2. transcript of records;
3. detailed description of the syllabus for each discipline, where possible;
4. translation of documents set out in points 1-3 in Italian or English, if issued in a language other than Italian, English, French or Spanish;
5. certificate of equivalence of qualification, issued by the Italian Embassy or Consulate in which studies were completed. The Certificate of equivalence of qualification may be substituted by the Diploma Supplement, if issued by the university that awarded the final degree, or by a declaration from official foreign bodies, or a declaration issued by ENIC-NARIC centres (consult the CIMEA site for Italy).

Documents specified in points **1-2-3-4** must be directly uploaded during the application process to the “Online Student Registry” sections; the document specified in point **5** must be sent to the Welcome Desk by email (welcome.desk@unimib.it) by 15 December 2021, unless already submitted during the application process. The Foreign Students Department will verify the Certificate of equivalence of qualification within the next 120 days. Failure to submit a Certificate of equivalence of qualification will result in official notification to the Person responsible for proceedings and the freezing of the study path in the Online Student Registry section.

NB: EU students can present a self-certification document in Italian or English instead of documents set out in points 1-2. Citizens of non-EU countries legally residing in Italy may only self-certify – in Italian or English – conditions, facts and personal qualities that can be certified or attested to by Italian public entities.

Citizens of non-EU countries applying for a visa to enter Italy are obliged to submit a visa application through the ministerial portal www.universitaly.it under the heading “International students”. Registration on the University portal must take place at the same time as the online application for the competition described in this notice and in any case before the closing date for the competition.

Independently of the assessment of academic suitability of candidates for University courses, completing a university course at the University of Milano-Bicocca is linked to the issuing of a visa by consular diplomatic representatives and, in all cases, shall be in accordance with the provisos of the ministerial note that regulates the entry of non-EU citizens into Italy for study purposes each year.

2.4 Level B2 English Language Certification

Course admission also requires at least a B2 level of knowledge of the English language. The requirement for English language knowledge will be considered satisfied if the candidate:

- has certification, recognised by the University, issued by an accredited Body, equivalent to level B2;
- has passed an exam of at least 4 CFUs during previous university studies in one of the Scientific and Disciplinary Sectors between L-LIN/10, L-LIN/11, L-LIN/12;
- has obtained the open badge Bbetween English B2 of the University of Milano-Bicocca;
- has completed a degree course entirely or almost entirely taught in the English language.

Consequently, on the “Management of qualifications and documents for evaluation” page, all candidates must certify the possession of qualification.

- If they have a certificate issued by a certifying body recognised by the University (https://www.unimib.it/sites/default/files/TABELLA_SENATO_9_novembre_2020.pdf), said certificated should be attached.
- If they have a qualification awarded after completing a degree course entirely taught in the English language, they can attach a declaration of the university of origin, certifying that the degree course is taught in the English language.
- If they have obtained B2 Level at the University or if they have passed an English exam of at least 4 CFUs, they must self-certify this using the form “Personal Sworn Declaration of University enrolment, qualifications, exams”, https://www.unimib.it/sites/default/files/autocertificazioneicsrzioneuniversitconseguimentotitoloesami_1.pdf).

PLEASE NOTE:

CERTIFICATES ISSUED BY OTHER PUBLIC ADMINISTRATIONS WILL NOT BE ACCEPTED UNDER ANY CIRCUMSTANCES. CANDIDATES MUST SELF-CERTIFY ALL THAT IS REQUESTED AND ALL SELF-CERTIFICATIONS MUST BE SIGNED BEFORE BEING UPLOADED. INCOMPLETE APPLICATIONS

(WITHOUT ATTACHMENTS OR SIGNATURES WHERE REQUESTED) SHALL NOT BE ACCEPTED. ATTACHING REQUESTED DOCUMENTATION WILL NO LONGER BE POSSIBLE ONCE THE APPLICATION IS CONFIRMED.

After uploading documents, only candidates who do not graduate by the application deadline will be required to fill out the "Questionnaire for admission"; you are reminded that after filling it out, the questionnaire must be confirmed, otherwise entered information will not be acquired.

After confirming the questionnaire, click on EXIT to continue and conclude the admissions procedure.

3 Publication of the list of admitted candidates and enrolment deadline

The Committee will proceed with the verification of possession of curricular requirements and the adequacy of personal preparation, based on article 6 of Ministerial Decree 270/04.

Upon conclusion of the evaluation procedure, the list of admitted students will be published on the University website, on the same page as this notice.

The Committee tasked with the evaluation procedure must complete the entire evaluation procedure as soon as possible and no later than 15 October 2021.

Study course enrolment will be possible starting from the day after the list of admitted candidates is published.

Students must enrol by 25 October 2021 in accordance with required procedures, and will only be able to sit exams after completing enrolment.

Graduand students will only be able to enrol on the condition they graduate by 23 December 2021 and their study path will only be activated after graduation. Graduand students from another University must enrol no later than 25 October and will be required to self-certify their qualification by sending the "Personal Sworn Declaration of University enrolment, qualifications, exams" to ammissioni@unimib.it, downloadable from the following page <https://www.unimib.it/servizi/segreteria-studenti/modulistica> (only the part regarding qualification), together with a scanned identity document. The path of graduand students of the University of Milano-Bicocca will be automatically activated upon completion of their three-year course due to graduation.

SECOND ADMISSIONS SESSION

Only for Italian, European and non-EU citizens legally residing in Italy.

1. Deadlines for submitting application

Submission of application of graduated students or students who will graduate by 26 February 2021:

Deadlines for the submission of study evaluation applications	Interview dates
From 10 to 24 January 2022	TO BE DEFINED

Non-EU citizens in the process of applying for a visa cannot participate in this admissions session.

N.B. Students enrolled in Master's Degrees from January - March 2022 will be required to pay fees for the full academic year (down payment and settlement of first instalment upon enrolment and second instalment in May).

2 Application procedure

The procedure for filling out the admission application for the Master's Degree Course is identical to the one for the first session (June-September 2021).

3 Publication of the list of admitted candidates and enrolment deadline

The Committee will proceed with the verification of possession of curricular requirements and the adequacy of personal preparation, based on article 6 of Ministerial Decree 270/04.

Upon conclusion of the evaluation procedure, the list of admitted students will be published on the University website, on the same page as this notice.

The Committee tasked with the evaluation procedure must complete the entire evaluation procedure as soon as possible and no later than 15 February 2022.

Study course enrolment will be possible starting from the day after the list of admitted candidates is published.

Students must enrol by 7 March 2022 in accordance with required procedures, and will only be able to sit exams after completing enrolment.

Graduand students will only be able to enrol on the condition they graduate by 26 February 2022 and their study path will only be activated after graduation. Graduand students from another University must enrol no later than 7 March and will be required to self-certify their qualification by sending the “Personal Sworn Declaration of University enrolment, qualifications, exams” to ammissioni@unimib.it, downloadable from the following page <https://www.unimib.it/servizi/segreteria-studenti/modulistica> (only the part regarding qualification), together with a scanned identity document. The path of graduand students of the University of Milano-Bicocca will be automatically activated upon completion of their three-year course due to graduation.

Access to the admissions session for teaching activities regarding the first term of the course is subject to the fulfilment of compulsory attendance for master’s degrees, where required.

Students of this or other Universities who will graduate by 31 March 2022.

These students will be permitted to enrol for single courses activated in the second term of the a.y. 2020/21 for up to a maximum of 30 CFUs, with payment of each single course as required by the Board of Directors (30.00 Euros per CFU).

Students must enrol for single courses of the second term by 26 February 2021 and upon enrolment, students must only complete the final exam.

The final deadline for passing assessments of single courses is 30 September 2021.

Information on processing of personal data

Data will be processed in accordance with Legislative Decree no. 196 of 2003 (Personal Data Protection Code) and its subsequent amendments and additions, as well as EU Regulation 2016/679 (General Data Protection Regulation, the GDPR for short). You can view the policy at the following link: <https://www.unimib.it/informativa-studenti>.

For information on the submission of the application for admission:

ammissioni@unimib.it

For information on the Study Course and previous career recognition:

segr.studenti.scienze@unimib.it

didattica.fisica@unimib.it